

**MEETING AGENDA OF THE PERSONNEL COMMISSION of
CHICO UNIFIED SCHOOL DISTRICT**

*The Personnel Commission meets the 4th Monday of each month at 4:00 pm in the
Small Conference Room at the District Administration Office, unless otherwise noted.*

**ADMINISTRATION BUILDING,
Small Conference Room**

4:00 PM

Monday, August 22, 2022

	Purpose	Page(s)
CALL TO ORDER		
WELCOME TO VISITORS		
CONSIDERATION OF MINUTES		
1. Consider approval of the minutes of the regular meeting of July 19, 2022.	Action	22-290 – 22-291
BUSINESS		
2. Director's Report	Information	
3. Consider job announcement(s) for: Behavior Specialist, Financial Specialist, Instructional Assistant-Bilingual (Spanish/English), Instructional Assistant-Multicultural, Instructional Paraprofessional, Network Analyst, Preschool Assistant, School Office Manager, and Targeted Case Manager/Family Liaison-Bilingual (Spanish/English).	Action	2-292 – 22-300
4. Consider eligible list(s) for: Administrative Specialist, Cafeteria Cook Manager 1, Campus Supervisor, Computer Technician, Health Assistant, Instructional Assistant-Multicultural, Instructional Paraprofessional, Library Media Assistant, and School Office Manager.	Action	22-301 – 22-309
5. Consider seniority list(s) for: Accounting Technician, Cafeteria Assistant, Cafeteria Cook Manager 1, Campus Supervisor, Custodian, Elementary Counseling Assistant, Health Assistant, Instructional Assistant-Bilingual, Instructional Assistant-Computers, Information Systems Analyst, Instructional Paraprofessional, Intensive Behavior Interventionist, Maintenance Worker, Network Analyst, Office Assistant, School Bus Driver Type 1, School Bus Driver Type 2, School Office Manager, Senior Account Clerk, Senior Custodian, Targeted Case Manager-Bilingual (Spanish/English), and Transportation Special Education Aide.	Action	22-310 – 22-333

6. Review the 2021-2022 Personnel Commission Fifty-Third Annual Report.	Information	Exhibit A
<p>7. Suggestions and comments. At this point in the meeting, visitors may submit their written views on any matter before the Commission, except those matters listed in section 207 of the Merit System Rules & Regulations, and will be provided reasonable opportunity to present their views orally. The Commission will consider their comments and recommendations prior to arriving at a course of action. The Commissioners will not take action on items not appearing on the agenda.</p> <ul style="list-style-type: none"> a. Speakers will identify themselves and will direct their comments to the Chairperson. b. Speakers will be given 5 minutes to present their topic. c. Each topic will be limited to 15 minutes or 3 speakers. d. Once 2 speakers have shared a similar viewpoint, the Chairperson will ask for a differing viewpoint. If no other viewpoint is represented, a 3rd speaker may present. e. Speakers will not be allowed to yield their time to other speakers. f. Speakers will respect the time limit granted for their presentation. Those speakers unwilling to respect the time limit will be asked to discontinue their presentation by the Chairperson. An unwillingness to halt a presentation after being directed will, at the discretion of the Chairperson, result in the meeting being called into "recess" until such time that the meeting can resume in an orderly fashion. g. No disturbance or willful interruption of any Personnel Commission meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chairperson to terminate the privilege of addressing the meeting. The Personnel Commission may remove disruptive individuals and order the room cleared if necessary. In this case, further Personnel Commission proceedings shall concern only matters appearing on the agenda. 	Discussion	
8. Announce date of regular meeting, September 26, 2022.	Announcement	
ADJOURNMENT		

Pursuant to Government Code §54957.5, a copy of all documents related to any item on this agenda that have been submitted to the Personnel Commission may be obtained from the Personnel Commission office, 1163 East 7th Street, Room 3, Chico, CA 95928 or may be viewed on the Chico Unified School District website: <http://www.chicousd.org/Departments/Human-Resources/Classified-Non-Teaching/Personnel-Commission/MEETING-INFORMATION/index.html>

Persons requiring accommodation in order to view the agenda or participate in the meeting may make the request for accommodation to the Director-Classified Human Resources at 530-891-3000 ext 20132 at least 24 hours in advance of the meeting. (Government Code §54954.2 (a) 1.)

PERSONNEL COMMISSION

Minutes for July 19, 2022

Regular Meeting

The Chico Unified School District Personnel Commission met in regular session at the administration building on July 19, 2022. The following were present:

Commission Members:

Gloria Bevers, Chairperson
Beverly Patrick, Vice Chairperson

By Phone Scott Jones, Member

Staff Members:

David Koll, Executive Director-Human Resources
Christina Macaluso, Classified Human Resources Assistant

Others:


Visitors

Gloria Bevers, Chairperson, called the meeting to order at 10:07 am.	Call to Order
Visitor, Jim Hanlon, was welcomed.	
The minutes of the June 27, 2022 regular meeting were considered and approved. (MSC) Patrick/Jones	Minutes Approved
<p>David Koll, Executive Director-Human Resources, reported:</p> <ul style="list-style-type: none">• The Campus Supervisor and School Office Manager reallocations are next and currently being worked on. Mr. Koll announced that they should be complete in the next few weeks. In addition to reclassifications, Mr. Koll explained the Tentative Agreement that increased the reclassification/reallocation amount from \$25,000 to \$30,000. This amount can cause some issues as some studies may cost more than the allotted amount, so additional discussions may need to occur with the Union and District on how to proceed.• Mr. Koll announced that the Regional conference will be scheduled in October, and the CSPCA State Conference will be scheduled for end of January in Long Beach.• The Administrative Specialist recruitment has closed. The Human Resources department is currently hiring for the Front Desk as the employee who previously held the position was placed on the 39-month re-employment list.• The Human Resources department is working towards making the Position Request Form (PRF) process electronic. The new process will be called Human Resources Authorization (HRA) which will be completed through our online program, Escape. Trial Runs have been scheduled, however none have been conducted as of yet. The next anticipated Trial Run is scheduled for July 28.	Director's Report
Job Announcement(s) for Administrative Specialist, Baker Assistant, Cafeteria Cook Manager 1, Computer Technician, Custodian, Instructional Paraprofessional (closed 6/30/2022), Instructional Paraprofessional (closed 7/22/2022), Licensed Nurse, School Bus Driver-Type 2, and School Office Manager were considered and approved. (MSC) Patrick/Jones	Job Announcements Approved
Eligible List(s) for Accountant, Accounting Technician, Baker Assistant, Behavior Specialist, Cafeteria Assistant, Custodian, Information Systems	Eligible List Approved

Analyst, Instructional Assistant-Computers, Instructional Paraprofessional, Instructional Paraprofessional-Intensive Behavior Interventionist, Maintenance Worker, and Office Assistant were considered and approved. (MSC) Patrick/Jones	
Seniority List(s) for Accountant, Campus Supervisor, Custodian, Financial Specialist, Health Assistant, HR Coordinator, Instructional Paraprofessional, Instructional Paraprofessional-Intensive Behavior Interventionist, Licensed Nurse, Maintenance Worker, Office Assistant Elementary Attendance, and Parent Classroom Aide @ Neal Dow were considered and approved. (MSC) Patrick/Jones	Seniority Lists Approved
There were no suggestions or comments.	Suggestions and Comments
The date of the next Personnel Commission meeting is scheduled for August 22, 2022.	Next Meeting
The meeting was adjourned at 10:28 am.	Adjournment

Salary Placement--**Employment is at the first step for new employees.** Progression to the second step takes 6 months and further progressions are yearly through Step 5. There are additional steps for longevity. The Human Resources Office determines promotional employees step placement.

GENERAL INFORMATION & INSTRUCTIONS:

- A. Apply on-line at www.edjoin.org; or pick up a job announcement and instructions on how to apply on-line in the lobby of CUSD Administration Building, 1163 E. 7th Street, Chico CA.
- B. **Read the job announcement prior to completing the application form.**
- C. To claim Veterans' credit on open entry-level exams, you must submit a copy of your DD214. If claiming disability Veterans' credit, applicant must include evidence of current receipt of disability benefit by the closing date for filing applications.
-  D. **KEEP THE JOB ANNOUNCEMENT! If you have not received e-mailed notification for any part of the exam by the day prior to the date announced, call the Classified Human Resources Office at (530) 891-3000 x 20104.**
- E. Complete all parts of the application. The completed application and any requested attachments must be received by 4:30 p.m. on the closing date. Late applications are not accepted.

THE POSITION:

The District anticipates openings and is establishing an eligible list for Behavior Specialist. The eligible list resulting from this recruitment will be used to fill openings in this classification for up to 6 months. *Substitutes to work on an on-call, as needed basis for regular employees will be selected from the established eligible list.* Any combination equivalent to experience and training that would provide the required knowledge, skills and abilities would be qualifying. A typical way to obtain the knowledge, skills and abilities would be: **Bachelor of Arts or Science in applied behavioral sciences, psychology, social work, sociology, education, or mental health related field, experience in conducting student functional behavior analysis, training in behavioral interventions such as Crisis Prevention Intervention (CPI) techniques. Current valid driver's license and board certification as a Behavior Analyst (BCBA) is required.**

All persons interested and who meet job related and essential qualifications are encouraged to apply. CUSD is an affirmative action employer and will not discriminate against employees or discriminate in employment of classified personnel with regard to age, ancestry, color, gender, gender expression, gender identity, genetic information, marital status, medical condition, mental disability, military and veteran status, national origin, physical disability, pregnancy, childbirth, breastfeeding or related medical conditions, race, religious creed, sex, or sexual orientation of any person. Bilingual candidates are encouraged to apply.

EXAMINATION AND CERTIFICATION:

The examination consists of an evaluation of the application for education and experience that pertains to job related and essential qualifications. The top candidates will be invited to continue the exam process. **The District will determine the top candidates based solely on the information submitted with the application.** The examination will consist of an oral exam (personal interview) which tests the knowledge and experience needed to perform the typical duties, weighted 100%. Successful promotional candidates will have ¼ point for each year of service up to a maximum of 5 points added to the final score.

APPLICATION/EXAMINATION DATES & CERTIFICATION:

- a. Closing date for filing applications:
- b. Date of Oral Exam (personal interview):
- c. Certification shall be according to Merit System §1507.

**Open Until Filled
To Be Determined (during the day)**

JOB DESCRIPTION INFORMATION (see reverse side)**EMPLOYMENT INFORMATION FOR BARGAINING UNIT CLASSIFICATIONS**

The following employment information is a summary and is not intended to be all-inclusive. For specific details, see the Agreement between Chico Unified School District and the Chico Chapter #110, CSEA.

1. **Vacation Credit**--shall be accrued 1 day/month for 0-4 full years of service. Beyond 4 years refer to agreement. Each employee who is in a paid status less than 1/2 of the workdays in any month shall accrue 1/2 of a full month's vacation credit. Each employee in a paid status for 1/2 or more of the workdays in any month shall accrue a full month's vacation credit.
2. **Holidays**--Employees in a paid status the day before or after the holiday are entitled to holiday pay.
3. **Health and Welfare Benefits**— Full-time employees of the District receive up to \$1,170/month to be applied towards a health plan for themselves and dependents. Part-time employees are eligible with the cost pro-rated based upon hours worked. The District pays the full cost of a dental and a vision plan for employees (and dependents) that work 6 hours or more per day. Any employee working less than 6 hours may elect dental and/or vision coverage at his/her cost. A term life insurance plan is also provided by the District to full-time employees and is available for part-time employees. Part-time employees may have these costs pro-rated based upon hours worked. Dependents may be covered with term insurance at employee expense. Income protection insurance is paid by the District for all employees.
4. **Sick Leave**--One day of sick leave is earned for each month worked, with unlimited accumulation.
5. **Probationary Period**--All employees must serve a probationary period of six months in any classification for which they are hired, or which they transfer or promote into.
6. **Retirement**--All employees assigned 4 or more hours/day must join Public Employees' Retirement System (PERS).
7. **Social Security**--All classified employees are covered by Social Security and must contribute to the Social Security system.
8. **Credit Unions**--There are credit unions available for membership by all classified employees.

For further information, contact: CUSD, 1163 E. 7th St., Chico, CA 95928--(530) 891-3000. TTY (530) 895-4030

**CHICO UNIFIED SCHOOL DISTRICT
JOB ANNOUNCEMENT FOR
OPEN AND PROMOTIONAL COMPETITIVE EXAMINATION**

**FINANCIAL SPECIALIST
Starting Salary: \$21.69/Hour**

Salary Placement—Employment is at the first step for new employees. The Human Resources Office determines promotional employees' step placement.

GENERAL INFORMATION & INSTRUCTIONS:

- A. Apply on-line at www.edjoin.org or pick up a job announcement and instructions on how to apply on-line in the lobby of CUSD Administration Building, 1163 E. 7th Street, Chico, CA.
- B. **Read the job announcement prior to completing the application form.**
- C. To claim Veterans' credit on open entry-level exams, you must submit a copy of your DD214. Those claiming disability Veterans' credit must include evidence of current receipt of disability benefit by the closing date for filing applications.
- ➔ D. **KEEP THE JOB ANNOUNCEMENT! If you have not received mailed notification for any part of the exam by the day prior to the date announced, call the Classified Human Resources Office at (530) 891-3000, extension 20120.**
- E. Complete all parts of the application. Any requested attachments must be received by 4:30 p.m. on the closing date. Late applications are not accepted.

THE POSITION - The District is establishing an eligible list for FINANCIAL SPECIALIST. The eligible list resulting from this recruitment will be used to fill openings in this classification for up to 6 months. Substitutes to work on an on-call, as needed basis for regular employees will be selected from the established eligible list. *Any combination equivalent to experience and training that would provide the required knowledge, skills and abilities would be qualifying. A typical way to obtain the knowledge, skills and abilities to meet the minimum requirements would be:* **Two years of experience in payroll operations, preferably in a public sector environment; two years of increasingly responsible experience in the maintenance of financial or statistical records, preferably including some experience in the specific area of assignment; equivalent to the completion of the twelfth grade supplemented by specialized training or course work in accounting, financial record keeping, or a related field; AA/AS degree or higher with focus in accounting; additional appropriate college level coursework; ability to operate 10-key by touch and ability to type or operate a keyboard at a level proficient for successful job performance.** All persons interested in this position and who meet job related and essential qualifications are encouraged to apply. Top qualifying candidates will be invited to the written exam. The District will determine the top candidates based solely on the information submitted on the application. CUSD is an affirmative action employer and will not discriminate against employees or discriminate in employment of classified personnel with regard to age, ancestry, color, gender, gender expression, gender identity, genetic information, marital status, medical condition, mental disability, military and veteran status, national origin, physical disability, pregnancy, childbirth, breastfeeding or related medical conditions, race, religious creed, sex, or sexual orientation of any person. Bilingual candidates are encouraged to apply.

EXAMINATION AND CERTIFICATION - The examination consists of an evaluation of the application for experience and education that pertains to essential duties and qualifications. The top qualifying candidates will be invited to continue the exam process. The District will determine the top candidates based solely on the information submitted on the application. The examination will consist of a written test designed to test job related and essential qualifications, weighted 40%; and an oral exam (personal interview) which tests the knowledge and experience needed to perform the typical duties, weighted 60%. Successful promotional candidates will have ¼ point added to the final score for each year of service up to a maximum of 6 points.

APPLICATION/EXAMINATION DATES & CERTIFICATION

- a. Closing date for filing applications:
- b. Date of written exam
- c. Date of oral exam (personal interview):
- d. Certification shall be according to Merit System §1507.
- e. Selection interviews will be scheduled as needed following the exam process.

**Thursday, July 28, 2022, 12:00 p.m.
Wednesday, August 10, 2022 (during the day)
Monday, August 15, 2022 (during the day)**

JOB DESCRIPTION INFORMATION (see reverse side)

EMPLOYMENT INFORMATION FOR BARGAINING UNIT CLASSIFICATIONS

The following employment information is a summary and is not intended to be all-inclusive. For specific details, see the Agreement between Chico Unified School District and the Chico Chapter #110, CSEA.

Vacation Credit--shall be accrued 1 day/month for 0-4 full years of service. Beyond 4 years refer to agreement. Each employee who is in a paid status less than 1/2 of the workdays in any month shall accrue 1/2 of a full month's vacation credit. Each employee in a paid status for 1/2 or more of the workdays in any month shall accrue a full month's vacation credit.

Holidays--Employees in a paid status the day before or after the holiday are entitled to holiday pay.

Health and Welfare Benefits-- Full-time employees of the District receive up to \$1,198/month to be applied towards a health plan for themselves and dependents. Part-time employees are eligible with the cost pro-rated based upon hours worked. The District pays \$119 toward the cost of the dental, and \$15 toward the cost of the vision plan for employees (and dependents) that work 6 hours or more per day. Any employee working less than 6 hours may elect dental and/or vision coverage at his/her cost. A term life insurance plan is also provided by the District to full-time employees and is available for part-time employees. Part-time employees may have these costs pro-rated based upon hours worked. Dependents may be covered with term insurance at employee expense. Income protection insurance is paid by the District for all bargaining unit positions.

Sick Leave--One day of sick leave is earned for each month worked, with unlimited accumulation.

Probationary Period--All employees must serve a probationary period of six months in any classification for which they are hired, or which they transfer or promote into. **Retirement**--All employees assigned 4 or more hours/day must join Public Employees' Retirement System (PERS) for which a deduction is made from their salary. **Social Security**--All classified employees are covered by Social Security and must contribute to the Social Security system.

Credit Unions--There are credit unions available for membership by all classified employees.

**0Questions, contact: CUSD, 1163 E. 7th St., Chico, CA 95928--(530) 891-3221 – TTY (530) 895-4030
AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER JOB LINE = 530-891-3000 & PRESS 5-6**

**CHICO UNIFIED SCHOOL DISTRICT
JOB ANNOUNCEMENT FOR
OPEN & PROMOTIONAL COMPETITIVE EXAMINATION**

INSTRUCTIONAL ASSISTANT - BILINGUAL
Starting Salary: \$19.20/hour
+ longevity steps

Salary Placement – **Employment is at the third step for new employees.** The Human Resources Office determines promotional employees' step placement.

GENERAL INFORMATION & INSTRUCTIONS:

- A. Apply on-line at www.edjoin.org; or pick up a job announcement and instructions on how to apply on-line in the lobby of CUSD Administration Building, 1163 E. 7th Street, Chico, CA.
- B. **Read the job announcement prior to completing the application form.**
- C. To claim Veterans' credit on open entry-level exams, you must submit a copy of your DD214. To claim disability Veterans' credit, applicant must include evidence of current receipt of disability benefit by the application closing date.
- D. **KEEP THE JOB ANNOUNCEMENT! If you have not received emailed notification for any part of the exam by the day prior to the date announced, call the Classified Human Resources Office at (530) 891-3000 x 20104.**
- E. Complete all parts of the application. The completed application and any requested attachments must be received by 12:00 PM on the closing date. Late applications are not accepted.

THE POSITION

The District is establishing an eligible list for INSTRUCTIONAL ASSISTANT - BILINGUAL (English/Spanish). Positions work part time at various sites, 181 days per year. The eligible list resulting from this recruitment will be used fill openings in this class for up to 6 months. Any combination equivalent to experience and training that would provide the required knowledge, skills and abilities would be qualifying. A typical way to obtain the knowledge, skills and abilities would be: **Some experience working in an organized education or child care setting; equivalent to the completion of the twelfth grade. The ability to read, write, speak and translate from and to English and Spanish is required.** CUSD is an affirmative action employer and will not discriminate against employees or discriminate in employment of classified personnel with regard to race/color, religious creed, national origin/ancestry, age, mental or physical disability, sex, sexual orientation, gender identity, veteran status, marital status, or medical condition. Bilingual candidates are encouraged to apply.

EXAMINATION AND CERTIFICATION

The examination consists of an evaluation of the application for education and experience that pertains to job related and essential qualifications. The top 20 to 25 candidates will be invited to continue the exam process. **The District will determine the top candidates based solely on the information submitted with the application. Incomplete applications will not be accepted.** Those top candidates who need to meet the requirement for a qualifying Competency Test will be invited to the exam which tests competencies in English/Language Arts, the Ability to Assist in Instruction, and mathematics. **Candidates who submit proof, with the application, of a valid California teaching credential, passing the CBEST or holding an AA/AS degree or higher will not take the written exam. Credential certificates without a credential issuance date will not be accepted in lieu of printout showing date credential was issued.** Candidates in the top group who meet the competencies requirement will be invited to a Performance/Oral Exam (interview), weighted 50/50%, which evaluates both the ability to read, write and translate to and from English and Spanish and the knowledge and experience needed to perform the typical duties of the position. Successful promotional candidates will have ¼ point for each year of service up to a maximum of 5 points added to the final score.

APPLICATION/EXAMINATION DATES & CERTIFICATION

- a. Closing date for filing applications:
- b. Date of Competency Test:
- c. Date of Performance/Oral Exam (interview):
- d. Certification shall be according to Merit System §1507.

Wednesday, August 10, 2022, 12:00 PM
Thursday, August 18, 2022 (during the day)
Wednesday, August 24, 2022 (during the day)

JOB DESCRIPTION INFORMATION (see reverse side)

EMPLOYMENT INFORMATION FOR BARGAINING UNIT CLASSIFICATIONS

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1. *Vacation Credit*--shall be accrued 1 day/month for 0-4 full years of service. Beyond 4 years refer to agreement. Each employee who is in a paid status less than 1/2 of the workdays in any month shall accrue 1/2 of a full month's vacation credit. Each employee in a paid status for 1/2 or more of the workdays in any month shall accrue a full month's vacation credit.
2. *Holidays*--Employees in a paid status the day before or after the holiday are entitled to holiday pay.
3. *Health and Welfare Benefits*--Full-time employees of the District receive up to \$1,198/month to be applied towards a health plan for themselves and dependents. Part-time employees are eligible with the cost pro-rated based upon hours worked. The District pays the full cost of a dental and a vision plan for employees (and dependents) that work 6 hours or more per day. Any employee working less than 6 hours may elect dental and/or vision coverage at his/her cost. A term life insurance plan is also provided by the District to full-time employees and is available for part-time employees. Part-time employees may have these costs pro-rated based upon hours worked. Dependents may be covered with term insurance at employee expense. Income protection insurance is paid by the District for all employees.
5. *Sick Leave*--One day of sick leave is earned for each month worked, with unlimited accumulation.
6. *Probationary Period*--All employees must serve a probationary period of six months in any classification for which they are hired, or which they transfer or promote into.
7. *Retirement*--All employees assigned 4 or more hours/day must join Public Employees' Retirement System (PERS) for which a deduction is made from their salary.
8. *Social Security*--All classified employees are covered by Social Security and must contribute to the Social Security system.
9. *Credit Unions*--There are credit unions available for membership by all classified employees.

For further information, contact: CUSD, 1163 E. 7th Street, Chico, CA 95928 – (530) 891-3000. TTY (530) 895-4030

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

JOB LINE 530-891-3000

CHICO UNIFIED SCHOOL DISTRICT
JOB ANNOUNCEMENT FOR
OPEN & PROMOTIONAL COMPETITIVE EXAMINATION

INSTRUCTIONAL ASSISTANT- MULTICULTURAL
Starting Salary: \$19.20/hour
+ longevity steps

Salary Placement – **Employment is at the third step for new employees, effective 12/1/2021.** Progression to the second step takes 6 months and further progressions are yearly through Step 5. There are additional steps for longevity. The Human Resources Office determines promotional employees' step placement.

GENERAL INFORMATION & INSTRUCTIONS:

- A. Apply on-line at www.edjoin.org; or pick up a job announcement and instructions on how to apply on-line in the lobby of CUSD Administration Building, 1163 E. 7th Street, Chico, CA.
- B. **Read the job announcement prior to completing the application form.**
- C. To claim Veterans' credit on open entry-level exams, you must submit a copy of your DD214. To claim disability Veterans' credit, applicant must include evidence of current receipt of disability benefit by the application closing date.
- D. **KEEP THE JOB ANNOUNCEMENT! If you have not received emailed notification for any part of the exam by the day prior to the date announced, call the Classified Human Resources Office at (530) 891-3000 x 20104.**
- E. Complete all parts of the application. The completed application and any requested attachments must be received by 12:00 PM on the closing date.
Late applications are not accepted.

THE POSITION

The District is establishing an eligible list for Instructional Assistant- Multicultural (English/Spanish). The eligible list resulting from this recruitment will be used to fill openings in this classification for up to 6 months. Any combination equivalent to experience and training that would provide the required knowledge, skills and abilities would be qualifying. A typical way to obtain the knowledge, skills and abilities would be: **Some experience working in an organized education or child care setting; equivalent to the completion of the twelfth grade. The ability to read, write, speak and translate from and to English and Spanish is required. Must be at least 25 years of age, and possess a valid California driver's license.** CUSD is an affirmative action employer and will not discriminate against employees or discriminate in employment of classified personnel with regard to age, ancestry, color, gender, gender expression, gender identity, genetic information, marital status, medical condition, mental disability, military and veteran status, national origin, physical disability, pregnancy, childbirth, breastfeeding or related medical conditions, race, religious creed, sex, or sexual orientation of any person. Bilingual candidates are encouraged to apply.

EXAMINATION AND CERTIFICATION

The examination consists of an evaluation of the application for education and experience that pertains to job related and essential qualifications. **The District will determine the top candidates based solely on the information submitted with the application. Incomplete applications will not be accepted.** Those candidates who need to meet the requirement for a qualifying Competency Test will be invited to the exam which tests competencies in English/Language Arts, the Ability to Assist in Instruction, and mathematics. **Candidates who submit proof, with the application, of a valid California teaching credential, passing the CBEST or holding an AA/AS degree or higher will not take the written exam. Credential certificates without a credential issuance date will not be accepted in lieu of printout showing date credential was issued.** Candidates in the top group who meet the competencies requirement will be invited to a Performance/Oral Exam (interview), weighted 50/50%, which evaluates both the ability to read, write and translate to and from English and Spanish and the knowledge and experience needed to perform the typical duties of the position. Successful promotional candidates will have ¼ point for each year of service up to a maximum of 5 points added to the final score.

APPLICATION/EXAMINATION DATES & CERTIFICATION

- a. Closing date for filing applications:
- b. Date of Competency Test:
- c. Date of Performance/Oral Exam (interview):
- d. Certification shall be according to Merit System §1507.

Tuesday, August 2, 2022, 12:00 PM
Tuesday, August 9, 2022 (during the day)
Tuesday, August 16, 2022 (during the day)

JOB DESCRIPTION INFORMATION (see reverse side)

EMPLOYMENT INFORMATION FOR BARGAINING UNIT CLASSIFICATIONS

The following employment information is a summary and is not intended to be all-inclusive. For specific details, see the Agreement between Chico Unified School District and the Chico Chapter #110, CSEA.

1. **Vacation Credit**--shall be accrued 1 day/month for 0-4 full years of service. Beyond 4 years refer to agreement. Each employee who is in a paid status less than 1/2 of the workdays in any month shall accrue 1/2 of a full month's vacation credit. Each employee in a paid status for 1/2 or more of the workdays in any month shall accrue a full month's vacation credit.
2. **Holidays**--Employees in a paid status the day before or after the holiday are entitled to holiday pay.
3. **Health and Welfare Benefits**--Full-time employees of the District receive up to \$1,198/month to be applied towards a health plan for themselves and dependents. Part-time employees are eligible with the cost pro-rated based upon hours worked. The District pays the full cost of a dental and a vision plan for employees (and dependents) that work 6 hours or more per day. Any employee working less than 6 hours may elect dental and/or vision coverage at his/her cost. A term life insurance plan is also provided by the District to full-time employees and is available for part-time employees. Part-time employees may have these costs pro-rated based upon hours worked. Dependents may be covered with term insurance at employee expense. Income protection insurance is paid by the District for all employees.
4. **Sick Leave**--One day of sick leave is earned for each month worked, with unlimited accumulation.
5. **Probationary Period**--All employees must serve a probationary period of six months in any classification for which they are hired, or which they transfer or promote into.
6. **Retirement**--All employees assigned 4 or more hours/day must join Public Employees' Retirement System (PERS) for which a deduction is made from their salary.
7. **Social Security**--All classified employees are covered by Social Security and must contribute to the Social Security system.
8. **Credit Unions**--There are credit unions available for membership by all classified employees.

For further information, contact: CUSD, 1163 E. 7th Street, Chico, CA 95928--(530) 891-3000. TTY (530) 895-4030

CHICO UNIFIED SCHOOL DISTRICT
JOB ANNOUNCEMENT FOR
OPEN & PROMOTIONAL COMPETITIVE EXAMINATION

INSTRUCTIONAL PARAPROFESSIONAL
Starting Salary: \$18.40/Hour

Salary Placement – Employment is at the third step for new employees, effective starting 12/1/2021. There are additional steps for longevity. The Human Resources Office determines promotional employees step placement.

GENERAL INFORMATION & INSTRUCTIONS:

- A. Apply on-line at www.edjoin.org; or pick up a job announcement and instructions on how to apply on-line in the lobby of CUSD Administration Building, 1163 E. 7th Street, Chico CA.
- B. Read the job announcement prior to completing the application form.
- C. To claim Veterans' credit on open entry-level exams, you must submit a copy of your DD214. If claiming disability Veterans' credit, applicant must include evidence of current receipt of disability benefit by the closing date for filing applications.
- ➡ D. **KEEP THE JOB ANNOUNCEMENT! If you have not received e-mailed notification for any part of the exam by the day prior to the date announced, call the Classified Human Resources Office at (530) 891-3000 x20104.**
- E. Complete all parts of the application. The completed application and any requested attachments must be received by 12:00 PM on the closing date. Late applications are not accepted.

THE POSITION:

The District anticipates openings and is establishing an eligible list for Instructional Paraprofessional. The eligible list resulting from this recruitment will be used to fill openings in this classification for up to 6 months. *Substitutes to work on an on-call, as needed basis for regular employees will be selected from the established eligible list.* Any combination equivalent to experience and training that would provide the required knowledge, skills and abilities would be qualifying. A typical way to obtain the knowledge, skills and abilities would be: **some experience in an organized education, Transitional Kindergarten or childcare setting and equivalent to the completion of the twelfth grade.** All persons interested and who meet job related and essential qualifications are encouraged to apply. CUSD is an affirmative action employer and will not discriminate against employees or discriminate in employment of classified personnel with regard to age, ancestry, color, gender, gender expression, gender identity, genetic information, marital status, medical condition, mental disability, military and veteran status, national origin, physical disability, pregnancy, childbirth, breastfeeding or related medical conditions, race, religious creed, sex, or sexual orientation of any person. Bilingual candidates are encouraged to apply.

EXAMINATION AND CERTIFICATION:

The examination consists of an evaluation of the application for education and experience that pertains to job related and essential qualifications. The top candidates will be invited to continue the exam process. **The District will determine the top candidates based solely on the information submitted with the application. Incomplete applications will not be accepted.** Those top candidates who need to meet the requirement for a qualifying Competency Test will be invited to the exam which tests competencies in English/Language Arts, Mathematics, and the Ability to Assist in Instruction. **Candidates who submit proof, with the application, of a valid California teaching credential, passing the CBEST or holding an AA/AS degree or higher will not take the written exam. Credential certificates without a credential issuance date will not be accepted in lieu of printout showing date credential was issued.** Candidates in the top group who meet the competencies requirement will be invited to an oral exam (personal interview), weighted 100%, which evaluates the knowledge and experience needed to perform the typical duties of the position. Successful promotional candidates will have ¼ point for each year of service up to a maximum of 5 points added to the final score.

APPLICATION/EXAMINATION DATES & CERTIFICATION:

- a. Closing date for filing applications:
- b. Date of Competency Test:
- c. Certification shall be according to Merit System §1507.

Monday, August 14, 2022, 12:00 PM
Tuesday, August 23, 2022 (during the day)

JOB DESCRIPTION INFORMATION (see reverse side)

EMPLOYMENT INFORMATION FOR BARGAINING UNIT CLASSIFICATIONS

The following employment information is a summary and is not intended to be all-inclusive. For specific details, see the Agreement between Chico Unified School District and the Chico Chapter #110, CSEA.

1. *Vacation Credit*--shall be accrued 1 day/month for 0-4 full years of service. Beyond 4 years refer to agreement. Each employee who is in a paid status less than 1/2 of the workdays in any month shall accrue 1/2 of a full month's vacation credit. Each employee in a paid status for 1/2 or more of the workdays in any month shall accrue a full month's vacation credit.
2. *Holidays*--Employees in a paid status the day before or after the holiday are entitled to holiday pay.
3. *Health and Welfare Benefits*— Full-time employees of the District receive up to \$1,198/month to be applied towards a health plan for themselves and dependents. Part-time employees are eligible with the cost pro-rated based upon hours worked. The District pays the full cost of a dental and a vision plan for employees (and dependents) that work 6 hours or more per day. Any employee working less than 6 hours may elect dental and/or vision coverage at his/her cost. A term life insurance plan is also provided by the District to full-time employees and is available for part-time employees. Part-time employees may have these costs pro-rated based upon hours worked. Dependents may be covered with term insurance at employee expense. Income protection insurance is paid by the District for all employees.
4. *Sick Leave*--One day of sick leave is earned for each month worked, with unlimited accumulation.
5. *Probationary Period*--All employees must serve a probationary period of six months in any classification for which they are hired, or which they transfer or promote into.
6. *Retirement*--All employees assigned 4 or more hours/day must join Public Employees' Retirement System (PERS).
7. *Social Security*--All classified employees are covered by Social Security and must contribute to the Social Security system.
8. *Credit Unions*--There are credit unions available for membership by all classified employees.

For further information, contact: CUSD, 1163 E. 7th St., Chico, CA 95928--(530) 891-3000. TTY (530) 895-4030

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

JOB LINE 530-891-3000

**CHICO UNIFIED SCHOOL DISTRICT
JOB ANNOUNCEMENT FOR
OPEN AND PROMOTIONAL COMPETITIVE EXAMINATION**

NETWORK ANALYST
Salary Range: \$28.75/hour
+ longevity steps

Salary Placement--Employment is at the first step for new employees. The Human Resources Office determines promotional employees' step placement.

GENERAL INFORMATION & INSTRUCTIONS:

- A. Apply on-line at www.edjoin.org; or pick up a job announcement and instructions on how to apply on-line in the lobby of CUSD Administration Building, 1163 E. 7th Street, Chico, CA.
- B. **Read the job announcement prior to completing the application form.**
- C. To claim Veterans' credit on open entry-level exams, you must submit a copy of your DD214. Those claiming disability Veterans' credit must include evidence of current receipt of disability benefit by the closing date for filing applications.
- ➡ D. **KEEP THE JOB ANNOUNCEMENT! If you have not received notification for any part of the exam by the day prior to the date announced, call the Classified Human Resources Office at (530) 891-3000, extension 20120.**
- E. Complete all parts of the application. Any requested attachments must be received by 4:30 p.m. on the closing date. Late applications are not accepted.

THE POSITION - The District is establishing an eligible list for NETWORK ANALYST. The eligible list resulting from this recruitment will be used to fill openings in this class for up to 6 months. Substitutes to work on an on-call, as needed basis for regular employees will be selected from the established eligible list. Any combination equivalent to experience and training that would provide the required knowledge, skills and abilities would be qualifying. A typical way to obtain the knowledge, skills and abilities to meet the minimum requirements would be: **Four years of experience in computer operations and networking, equivalent to the completion of the twelfth grade supplemented by specialized training or college level course work in computer science, management information systems or a related field, and ability to type or operate a keyboard at a level proficient for successful job performance.** Top qualifying candidates will be invited to the written exam. All persons interested in this position and who meet job related and essential qualifications are encouraged to apply. CUSD is an affirmative action employer and will not discriminate against employees or discriminate in employment of classified personnel with regard to age, ancestry, color, gender, gender expression, gender identity, genetic information, marital status, medical condition, mental disability, military and veteran status, national origin, physical disability, pregnancy, childbirth, breastfeeding or related medical conditions, race, religious creed, sex, or sexual orientation of any person. Bilingual candidates are encouraged to apply.

EXAMINATION AND CERTIFICATION - The examination consists of an evaluation of the application for experience and education that pertains to essential duties and qualifications. The top qualifying candidates will be invited to continue the exam process. **The District will determine the top candidates based solely on the information submitted on the application.** The examination will then consist of a written test designed to test job related and essential qualifications, weighted 40%; and an oral exam (personal interview) which tests the knowledge and experience needed to perform the typical duties, weighted 60%. The top-scoring candidates who pass the written test will be invited to the oral exam. Successful promotional candidates will have 1/4 point added to the final score for each year of service up to a maximum of 6 points.

APPLICATION/EXAMINATION DATES & CERTIFICATION

- a. Closing date for filing applications:
- b. Date of written exam:
- c. Date of oral exam (personal interview):
- d. Certification shall be according to Merit System §1507.
- e. Selection interviews will be scheduled as needed following the exam process.

August 11, 2022, 12:00 p.m.
August 19, 2022 (during the day)
August 23, 2022 (during the day)

JOB DESCRIPTION INFORMATION (see reverse side)

EMPLOYMENT INFORMATION FOR BARGAINING UNIT CLASSIFICATIONS

The following employment information is a summary and is not intended to be all-inclusive. For specific details, see the Agreement between Chico Unified School District and the Chico Chapter #110, CSEA.

Vacation Credit--shall be accrued 1 day/month for 0-4 full years of service. Beyond 4 years refer to agreement. Each employee who is in a paid status less than 1/2 of the workdays in any month shall accrue 1/2 of a full month's vacation credit. Each employee in a paid status for 1/2 or more of the workdays in any month shall accrue a full month's vacation credit.

Holidays--Employees in a paid status the day before or after the holiday are entitled to holiday pay.

Health and Welfare Benefits-- Full-time employees of the District receive up to \$1,198/month to be applied towards a health plan for themselves and dependents. Part-time employees are eligible with the cost pro-rated based upon hours worked. The District pays \$119 toward the cost of the dental, and \$15 toward the cost of the vision plan for employees (and dependents) that work 6 hours or more per day. Any employee working less than 6 hours may elect dental and/or vision coverage at his/her cost. A term life insurance plan is also provided by the District to full-time employees and is available for part-time employees. Part-time employees may have these costs pro-rated based upon hours worked. Dependents may be covered with term insurance at employee expense. Income protection insurance is paid by the District for all bargaining unit positions. **Sick Leave**--One day of sick leave is earned for each month worked, with unlimited accumulation. **Probationary Period**--All employees must serve a probationary period of six months in any classification for which they are hired, or which they transfer or promote into. **Retirement**--All employees assigned 4 or more hours/day must join Public Employees' Retirement System (PERS) for which a deduction is made from their salary. **Social Security**--All classified employees are covered by Social Security and must contribute to the Social Security system.

Credit Unions--There are credit unions available for membership by all classified employees.


Questions, contact: CUSD, 1163 E. 7th St., Chico, CA 95928--(530) 891-3221 – TTY (530) 895-4030 AN EQUAL
OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER **JOB LINE: 530-891-3000 & PRESS 5-6**

**CHICO UNIFIED SCHOOL DISTRICT
JOB ANNOUNCEMENT FOR
OPEN & PROMOTIONAL COMPETITIVE EXAMINATION**

**Preschool Assistant
Starting Salary: \$17.41/Hour
+ longevity steps**

Salary Placement -- **Employment is at the first step for new employees.** Progression to the second step takes 6 months and further progressions are yearly through Step 5. There are additional steps for longevity. The Human Resources Office determines promotional employees step placement.

GENERAL INFORMATION & INSTRUCTIONS:

- 
- A. Apply on-line at www.edjoin.org; or pick up a job announcement and instructions on how to apply on-line in the lobby of CUSD Administration Building, 1163 E. 7th Street, Chico CA.
 - B. **Read the job announcement prior to completing the application form.**
 - C. To claim Veterans' credit on open entry-level exams, you must submit a copy of your DD214. If claiming disability Veterans' credit, applicant must include evidence of current receipt of disability benefit by the closing date for filing applications.
 - D. **KEEP THE JOB ANNOUNCEMENT! If you have not received e-mailed notification for any part of the exam by the day prior to the date announced, call the Classified Human Resources Office at (530) 891-3000 x20104.**
 - E. Complete all parts of the application. The completed application and any requested attachments must be received by 4:30 p.m. on the closing date. Late applications are not accepted.

THE POSITION:

The District anticipates openings and is establishing an eligible list for Preschool Assistant. The eligible list resulting from this recruitment will be used to fill openings in this classification for up to 6 months. Any combination equivalent to experience and training that would provide the required knowledge, skills and abilities would be qualifying. A typical way to obtain the knowledge, skills and abilities would be: **12 semester or 18 quarter units of Early Childhood Education or Child Development, possess and maintain Pediatric 1st Aid/CPR is required. Proof of immunizations for Measles/Mumps/Rubella (MMR) and Tetanus/Diphtheria/Pertussis (Tdap) is a required condition of employment for this classification. Copies of unofficial transcripts and current 1st Aid/CPR certificates must be submitted with application. Online 1st Aid/CPR certificates will not be accepted.** Incomplete applications will not be accepted. All persons interested and who meet job related and essential qualifications are encouraged to apply. CUSD is an affirmative action employer and will not discriminate against employees or discriminate in employment of classified personnel with regard to race/color, religious creed, national origin/ancestry, age, mental or physical disability, sex, sexual orientation, gender identity, veteran status, marital status, or medical condition. Bilingual candidates are encouraged to apply.

EXAMINATION AND CERTIFICATION:

The examination consists of an evaluation of the application for education and experience that pertains to job related and essential qualifications. The top candidates will be invited to continue the exam process. **The District will determine the top candidates based solely on the information submitted with the application. Incomplete applications will not be accepted.** Those top candidates who meet the requirements will be invited to an oral exam (personal interview), weighted 100%, which evaluates the knowledge and experience needed to perform the typical duties of the position. Successful promotional candidates will have ¼ point for each year of service up to a maximum of 5 points added to the final score.

APPLICATION/EXAMINATION DATES & CERTIFICATION:

- a. Closing date for filing applications: **Tuesday, August 9, 2022, 12:00 PM**
- b. Date of Oral Exam (personal interview): **Wednesday, August 17, 2022 (during the day)**
- c. Certification shall be according to Merit System §1507.

JOB DESCRIPTION INFORMATION (see reverse side)

EMPLOYMENT INFORMATION FOR BARGAINING UNIT CLASSIFICATIONS

The following employment information is a summary and is not intended to be all-inclusive. For specific details, see the Agreement between Chico Unified School District and the Chico Chapter #110, CSEA.

1. **Vacation Credit**--shall be accrued 1 day/month for 0-4 full years of service. Beyond 4 years refer to agreement. Each employee who is in a paid status less than 1/2 of the workdays in any month shall accrue 1/2 of a full month's vacation credit. Each employee in a paid status for 1/2 or more of the workdays in any month shall accrue a full month's vacation credit.
2. **Holidays**--Employees in a paid status the day before or after the holiday are entitled to holiday pay.
3. **Health and Welfare Benefits**— Full-time employees of the District receive up to \$1,198/month to be applied towards a health plan for themselves and dependents. Part-time employees are eligible with the cost pro-rated based upon hours worked. The District pays the full cost of a dental and a vision plan for employees (and dependents) that work 6 hours or more per day. Any employee working less than 6 hours may elect dental and/or vision coverage at his/her cost. A term life insurance plan is also provided by the District to full-time employees and is available for part-time employees. Part-time employees may have these costs pro-rated based upon hours worked. Dependents may be covered with term insurance at employee expense. Income protection insurance is paid by the District for all employees.
4. **Sick Leave**--One day of sick leave is earned for each month worked, with unlimited accumulation.
5. **Probationary Period**--All employees must serve a probationary period of six months in any classification for which they are hired, or which they transfer or promote into.
6. **Retirement**--All employees assigned 4 or more hours/day must join Public Employees' Retirement System (PERS).
7. **Social Security**--All classified employees are covered by Social Security and must contribute to the Social Security system.
8. **Credit Unions**--There are credit unions available for membership by all classified employees.
9. For further information, contact: CUSD, 1163 E. 7th St., Chico, CA 95928--(530) 891-3000. TTY (530) 895-4030

**CHICO UNIFIED SCHOOL DISTRICT
JOB ANNOUNCEMENT FOR
OPEN AND PROMOTIONAL COMPETITIVE EXAMINATION**

SCHOOL OFFICE MANAGER
Starting Salary: \$18.75/Hour

Salary Placement--Employment is at the first step for new employees. The Human Resources Office determines promotional employees' step placement.

GENERAL INFORMATION & INSTRUCTIONS:

- A. Apply on-line at www.EdJoin.org or pick up a job announcement and instructions on how to apply on-line in the lobby of CUSD Administration Building, 1163 E. 7th Street, Chico, CA.
- B. **Read the job announcement prior to completing the application form.**
- C. To claim Veterans' credit on open entry-level exams, you must submit a copy of your DD214. Those claiming disability Veterans' credit must include evidence of current receipt of disability benefit by the closing date for filing applications.
- ➡ D. **KEEP THE JOB ANNOUNCEMENT! If you have not received notification for any part of the exam by the day prior to the date announced, call the Classified Human Resources Office at (530) 891-3000, extension 20120.**
- E. Complete all parts of the application. Any requested attachments must be received by 4:30 p.m. on the closing date. Late applications are not accepted.

THE POSITION

The District is establishing an eligible list for School Office Manager. The eligible list resulting from this recruitment will be used to fill openings in this classification for up to 6 months. Substitutes to work on an on-call, as-needed basis for regular employees will be selected from the established eligible list. Any combination equivalent to experience and training that would provide the required knowledge, skills and abilities would be qualifying. A typical way to obtain the knowledge, skills and abilities would be: **Two years of responsible secretarial and clerical support experience that included decision making responsibilities and exercising of independent judgment, equivalent to the completion of the twelfth grade supplemented by specialized training in office practices or a related field, and ability to type or operate a keyboard at a level sufficient for successful job performance. Experience in a school district is highly desirable. Ability to obtain and maintain certification in First Aid & CPR by the end of the 5th month of employment required. Please see job description for full description of all requirements.** All persons interested in this position and who meet job related and essential qualifications are encouraged to apply. Top qualifying candidates will be invited to the written exam. The District will determine the top candidates based solely on the information submitted on the application. CUSD is an affirmative action employer and will not discriminate against employees or discriminate in employment of classified personnel with regard to age, ancestry, color, gender, gender expression, gender identity, genetic information, marital status, medical condition, mental disability, military and veteran status, national origin, physical disability, pregnancy, childbirth, breastfeeding or related medical conditions, race, religious creed, sex, or sexual orientation of any person. Bilingual candidates are encouraged to apply.

EXAMINATION AND CERTIFICATION

The examination consists of an oral exam (personal interview) which tests the knowledge and experience needed to perform the typical duties, weighted 100%. The top candidates will be invited to the written exam. **The District will determine the top candidates based solely on the information submitted on the application.** The top-scoring candidates who pass the written exam will be invited to the oral exam. Successful promotional candidates will have ¼ point added to the final score for each year of service up to a maximum of 5 points.

APPLICATION/EXAMINATION DATES & CERTIFICATION

- a. Closing date for filing applications:
- c. Date of oral exam (personal interview):
- d. Certification shall be according to Merit System §1507.
- e. Selection interviews will be scheduled as needed following the exam process.

Tuesday, August 9, 2022, 12:00 PM
Friday, August 12, 2022 (during the day)

JOB DESCRIPTION INFORMATION (see reverse side)

EMPLOYMENT INFORMATION FOR BARGAINING UNIT CLASSIFICATIONS

The following employment information is a summary and is not intended to be all-inclusive. For specific details, see the Agreement between Chico Unified School District and the Chico Chapter #110, CSEA.

Vacation Credit--shall be accrued 1 day/month for 0-4 full years of service. Beyond 4 years refer to agreement. Each employee who is in a paid status less than 1/2 of the workdays in any month shall accrue 1/2 of a full month's vacation credit. Each employee in a paid status for 1/2 or more of the workdays in any month shall accrue a full month's vacation credit.

Holidays--Employees in a paid status the day before or after the holiday are entitled to holiday pay.

Health and Welfare Benefits-- Full-time employees of the District receive up to \$1,198/month to be applied towards a health plan for themselves and dependents. Part-time employees are eligible with the cost pro-rated based upon hours worked. The District pays \$119 toward the cost of the dental, and \$15 toward the cost of the vision plan for employees (and dependents) that work 6 hours or more per day. Any employee working less than 6 hours may elect dental and/or vision coverage at his/her cost. A term life insurance plan is also provided by the District to full-time employees and is available for part-time employees. Part-time employees may have these costs pro-rated based upon hours worked. Dependents may be covered with term insurance at employee expense. Income protection insurance is paid by the District for all bargaining unit positions.

Sick Leave--One day of sick leave is earned for each month worked, with unlimited accumulation.

Probationary Period--All employees must serve a probationary period of six months in any classification for which they are hired, or which they transfer or promote into. *Retirement*--All employees assigned 4 or more hours/day must join Public Employees' Retirement System (PERS) for which a deduction is made from their salary. *Social Security*--All classified employees are covered by Social Security and must contribute to the Social Security system.

Credit Unions--There are credit unions available for membership by all classified employees.

Questions, contact: CUSD, 1163 E. 7th St., Chico, CA 95928--(530) 891-3221 – TTY (530) 895-4030

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

JOB LINE = 530-891-3000 & PRESS 5-6

**CHICO UNIFIED SCHOOL DISTRICT
JOB ANNOUNCEMENT FOR
OPEN AND PROMOTIONAL COMPETITIVE EXAMINATION**

TARGETED CASE MANAGER/FAMILY LIAISON - Bilingual (Spanish/English)
Starting Salary: \$18.75/hour
New hires start at the first step of the pay scale.

SALARY PLACEMENT: Employment is at the first step for new employees. The Human Resources Office determines promotional employees' step placement.

GENERAL INFORMATION & INSTRUCTIONS:

- A. Apply on-line at www.EdJoin.org or pick up a job announcement and instructions on how to apply on-line in the lobby of CUSD Administration Building, 1163 E. 7th Street, Chico, CA.
- B. **Read the job announcement prior to completing the application form.**
- C. To claim Veterans' credit on open entry-level exams, you must submit a copy of your DD214. Those claiming disability Veterans' credit must include evidence of current receipt of disability benefit by the closing date for filing applications.
- ➡ D. **KEEP THE JOB ANNOUNCEMENT! If you have not received notification for any part of the exam by the day prior to the date announced, call the Classified Human Resources Office at (530) 891-3000, extension 20120.**
- E. Complete all parts of the application. **Your application must be completed in full in order to be considered.** Any requested attachments must be received by 4:30 p.m. on the closing date. Late applications are not accepted.

THE POSITION - The District is establishing an eligible list for TARGETED CASE MANAGER - BILINGUAL (Spanish/English). Most positions are part time, 3.0 or 4.0 hours per day. The eligible list resulting from this recruitment will be used to fill openings in this class for up to 6 months. *Substitutes to work on an on-call, as needed basis for regular employees will be selected from the established eligible list.* Any combination equivalent to experience and training that would provide the required knowledge, skills and abilities would be qualifying. A typical way to obtain the knowledge, skills and abilities would be: **One (1) year of case management experience and the ability to speak and translate from and to English and Spanish. A valid driver's license is required. Coursework in the areas of social work, liberal studies, or Early Childhood Education preferred. A copy of a valid driver's license must be submitted with the application.** All persons interested in this position and who meet job related and essential qualifications are encouraged to apply. Top qualifying candidates will be invited to the oral/performance exam. The District will determine the top candidates based solely on the information submitted on the application. All persons interested in this position and who meet job related and essential qualifications are encouraged to apply. CUSD is an affirmative action employer and will not discriminate against employees or discriminate in employment of classified personnel with regard to age, ancestry, color, gender, gender expression, gender identity, genetic information, marital status, medical condition, mental disability, military and veteran status, national origin, physical disability, pregnancy, childbirth, breastfeeding or related medical conditions, race, religious creed, sex, or sexual orientation of any person. Bilingual candidates are encouraged to apply.

EXAMINATION AND CERTIFICATION

The examination consists of an evaluation of the application for education and experience that pertains to job related and essential qualifications. **The District will determine the top candidates based solely on the information submitted on the application.**

Candidates in the top group who meet the minimum requirements will be invited to a Performance/Oral Exam (interview), weighted 50/50%, which evaluates both the ability to read, write and translate to and from English and Spanish and the knowledge and experience needed to perform the typical duties of the position. Successful promotional candidates will have ¼ point for each year of service up to a maximum of 5 points added to the final score.

APPLICATION/EXAMINATION DATES & CERTIFICATION

- a. Closing date for filing applications:
- b. Date of performance/oral exam (personal interview):
- c. Certification shall be according to Merit System §1507.
- d. Selection interviews will be scheduled as needed following the exam process.

Tuesday, August 9, 2022, 12:00 PM
Wednesday, August 17, 2022 (during the day)

JOB DESCRIPTION INFORMATION (see reverse side)

EMPLOYMENT INFORMATION FOR BARGAINING UNIT CLASSIFICATIONS

The following employment information is a summary and is not intended to be all-inclusive. For specific details, see the Agreement between Chico Unified School District and the Chico Chapter #110, CSEA.

Vacation Credit--shall be accrued 1 day/month for 0-4 full years of service. Beyond 4 years refer to agreement. Each employee who is in a paid status less than 1/2 of the workdays in any month shall accrue 1/2 of a full month's vacation credit. Each employee in a paid status for 1/2 or more of the workdays in any month shall accrue a full month's vacation credit.

Holidays--Employees in a paid status the day before or after the holiday are entitled to holiday pay.

Health and Welfare Benefits-- Full-time employees of the District receive up to \$1,198/month to be applied towards a health plan for themselves and dependents. Part-time employees are eligible with the cost pro-rated based upon hours worked. The District pays \$119 toward the cost of the dental, and \$15 toward the cost of the vision plan for employees (and dependents) that work 6 hours or more per day. Any employee working less than 6 hours may elect dental and/or vision coverage at his/her cost. A term life insurance plan is also provided by the District to full-time employees and is available for part-time employees. Part-time employees may have these costs pro-rated based upon hours worked. Dependents may be covered with term insurance at employee expense. Income protection insurance is paid by the District for all bargaining unit positions. **Sick Leave**--One day of sick leave is earned for each month worked, with unlimited accumulation.

Probationary Period--All employees must serve a probationary period of six months in any classification for which they are hired, or which they transfer or promote into. **Retirement**--All employees assigned 4 or more hours/day must join Public Employees' Retirement System (PERS) for which a deduction is made from their salary. **Social Security**--All classified employees are covered by Social Security and must contribute to the Social Security system. **Credit Unions**--There are credit unions available for membership by all classified employees.

Questions, contact: CUSD, 1163 E. 7th St., Chico, CA 95928--(530) 891-3221 – TTY (530) 895-4030

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

JOB LINE = 530-891-3000 & PRESS 5-6

Eligible List: Administrative Specialist

Effective: July 18, 2022 - January 18, 2023

<i>Rank</i>	<i>Prom</i>	<i>Open</i>	<i>Last Name</i>	<i>First Name</i>
1 TIE	X		Facca	Christina
1 TIE	X		Gillaspie	Lori
2	X		Rogoff	Julia
3 TIE		X	Romero	Irene
3 TIE		X	Hayes	Aaliyah
4		X	Melton	James
5		X	Hess	Madison
6 TIE		X	Copper	Maddelynn
6 TIE		X	Callaghan	Shelby
7		X	Delgado	Sergio
8		X	Nault	Shelley
9		X	Garcia	Fidencio



David Koll, Executive Director

Eligible List: Cafeteria Cook Manager 1

Effective: July 25, 2022 - January 25, 2023

<i>Rank</i>	<i>Prom</i>	<i>Open</i>	<i>Last Name</i>	<i>First Name</i>
1-TIE	X		McCaffrey	Alex
1-TIE	X		Huff	Kathleen
2-TIE	X		English	Kelly
2-TIE	X		Jarjour	Ragheda
2-TIE	X		Haynes	Angie
3-TIE		X	Leach	Ashlee
3-TIE	X		Valente	Linda
4-TIE		X	Ripp	Caroline
4-TIE	X		Jaradeh	Ikhlas



David Koll, Executive Director

CHICO UNIFIED SCHOOL DISTRICT
Personnel Commission

ADMINISTRATION OFFICES
1163 E. 7th Street
Chico, CA 95928-5999
(530) 891-3000

Eligible List: Campus Supervisor

Effective: March 29, 2022 - September 29, 2022
August 9, 2022 - February 9, 2023

Rank	Prom	Open	Last	First
1		X	Ricci	Ron
2		X	La Casse	Kaitlyn
3		X	Bless	Andreas
4		X	Alawi	Jennifer



David Koll, Executive Director

CHICO UNIFIED SCHOOL DISTRICT
Personnel Commission

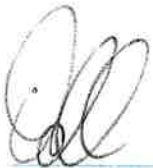
ADMINISTRATION OFFICES

1163 E. Seventh Street
Chico CA 95928-5999
(530) 891-3000

Eligible List: Computer Technician

Effective: May 27, 2021 - November 27, 2021

<i>Rank</i>	<i>Prom</i>	<i>Open</i>	<i>Last Name</i>	<i>First Name</i>
1	X		Picard	Jacob
2	X		Collado	Josh
3		X	Dahl	Keith
4	X		Edwards	Sabrina
5		X	Slen	Nelson
6-TIE		X	Haro	Javier
6-TIE		X	Gelles	Naomi
7-TIE		X	Gomez	Eric
7-TIE		X	Cardenas	Alberto
8-TIE		X	Chavez Padilla	Eric
8-TIE		X	Alvarez	Evan



David Koll, Executive Director

Eligible List:
Health Assistant

Effective: July 20, 2022 - January 20, 2023

Effective: March 1, 2022 – September 1, 2022

Rank	Prom	Open	Last Name	First Name
1-TIE	X		Sandoval	James
1-TIE		X	De Leon	Monica
2-TIE		X	Castellano	Jessica
2-TIE	X		LaMusga	Elizabeth
2-TIE		X	Espinoza	Delana
3		X	Bovee	Joseph
4		X	Justine-Mitchell	Mia
5-TIE		X	Harrison	Renee
5-TIE		X	Wycoff	Anne
6-TIE		X	Curiel	Rebeca
6-TIE		X	Kerr	Hanna



David Koll, Director

Eligible List: Instructional Assistant - Multicultural

Effective: August 16, 2022 - February 16, 2023

<i>Rank</i>	<i>Prom</i>	<i>Open</i>	<i>Last Name</i>	<i>First Name</i>
1		X	Rubio	Gabriela
2		X	Delgado	Sergio
3		X	Alonzo	Maria



David Koll, Director

Eligible List For: Instructional Paraprofessional

Effective: **August 1, 2022 – February 1, 2023**
July 8, 2022 – January 8, 2023
June 2, 2022 – December 2, 2022
May 31, 2022 – November 31, 2022
March 31, 2022 – September 31, 2022
March 10, 2022 – September 10, 2022

Rank	Prom	Open	Last Name	First Name
1 TIE		X	Belson	Eyan
1 TIE		X	Long	Cooper
1 TIE		X	Palmer	Elizabeth
1 TIE		X	Schneider	Casey
1 TIE		X	Young	Kristina
1 TIE		X	Vojnovic	Jakob
1 TIE		X	Hook	Mylie
1 TIE		X	Martinez	Celina
1 TIE		X	Moreno	Lucio
1 TIE		X	Ray	Erika
1 TIE		X	Hejl	Rebecca
1 TIE		X	Howey	Sarah
1 TIE		X	Slocomb	Rachel
1 TIE		X	Vazquez-Gonzalez	Antonio
1 TIE		X	Woodruff	Jason
2		X	Gelles	Naomi
3 TIE		X	Sands	Jeremy
3 TIE		X	Hernandez	Peter
3 TIE		X	Ormosen	Ajay
3 TIE		X	Waddle	Heather
3 TIE		X	Walker	Laurel
3 TIE		X	Jimenez	Judith
3 TIE		X	Tinajero	Angela
3 TIE		X	Anrig	Douglas
3 TIE		X	Bless	Andreas
4 TIE		X	Ingersoll	Trinity
4 TIE		X	Silva	Josefina
4 TIE		X	Fox-Rolapp	William
4 TIE		X	Patchell	Ruby
5 TIE		X	Haro	Javier
5 TIE		X	Espinosa	Pepper
6	X		Sheridan	Justyne
7		X	Kleiner	Sydney
8 TIE		X	Avila	Sabrina
8 TIE		X	Inthavong	Lauren
8 TIE		X	Schlager	Jayne
9		X	Akers	Eleanor
10		X	Johnsen-Rose	Erin
11 TIE		X	Mincher	Suzzie
11 TIE		X	Hattori	Lokelani



David Koll, Executive Director

CHICO UNIFIED SCHOOL DISTRICT
Personnel Commission

ADMINISTRATION OFFICES
1163 E. Seventh Street
Chico, CA 95928-5999
(530) 891-3000

Eligible List: Library Media Assistant

Effective: August 3, 2022 - February 3, 2023

<i>Rank</i>	<i>Prom</i>	<i>Open</i>	<i>Last Name</i>	<i>First Name</i>
1		X	McClelland Booth	Shanna
2		X	Macarthy	Alaina
3	X		LaMusga	Elizabeth
4		X	Krug	Susan
5		X	Abinante	Charlene
6		X	Abara	Brittney



David Koll, Executive Director

CHICO UNIFIED SCHOOL DISTRICT
Personnel Commission

ADMINISTRATION OFFICES

1163 E. 7th Street
Chico, CA 95928-5999
(530) 891-3000

Corrected 8/15/2022

Eligible List: School Office Manager (Oral Exam Score)

Effective: August 15, 2022 - February 15, 2023

Effective: July 21, 2022 – January 21, 2023

<i>Rank</i>	<i>Prom: Open</i>	<i>Last Name</i>	<i>First Name</i>
1	X	Anderson	Krystin
2	X	Acfalle	Vincent
3	X	Serl	Kelley
4	X	Rothi	Antonia
5	X	Wycoff	Larissa
6	X	Cox	Erin
7	X	Leach	Ashlee
8	X	Dalton-Lopez	Maleigha
9	X	Sands	Noreen
10	X	Gonsalves	Loretta
11-TIE	X	Zaring	Julie
11-TIE	X	LaMusga	Elizabeth
12-TIE	X	Buyert	Joy
12-TIE	X	Ford	Lauren
13-TIE	X	Havran-Carter	Evelyn
13-TIE	X	Nault	Shelley
14	X	Fowler	Jennifer
15	X	Medina	Audrey



David Koll, Executive Director

SENIORITY LIST - Accounting Technician

August 22, 2022 - ANY TIED DATES ARE BROKEN BY LOTTERY

RANK	SENIORITY DATE WITHIN CLASS	LAST NAME	FIRST NAME
1	9/20/2001	Salyer	Robyn
2	5/10/2016	Castle	Ann
3	9/28/2020	Snow	Suzann
4	8/1/2022	Costell	Melissa



David Koll, Executive Director-Human Resources

SENIORITY LIST - Cafeteria Assistant

August 22, 2022 - ANY TIED DATES ARE BROKEN BY LOTTERY

RANK	SENIORITY DATE WITHIN CLASS	LAST NAME	FIRST NAME				
1	2/20/2008	Filippi	Janice				
2	3/25/2008	Jarjour	Ragheda	27	2/16/2022	Hwede	Sowsan
3	3/25/2008	Esquerra	Cynthia	28	3/3/2022	Elizondo	Nick
4	8/21/2008	Vender	Amy				
5	8/21/2008	Hernandez	Lucita				
6	10/27/2008	Martin	Theresa				
7	10/27/2008	Weiss	Deena				
8	3/23/2009	Valente	Linda				
9	12/8/2010	Wong	Shelley				
10	9/29/2011	Benedict	Marie				
11	1/6/2014	Dugan	Jeanne				
12	4/25/2016	McCaffrey	Alexander				
13	4/25/2016	Rambach	Dawn				
14	4/25/2016	Sandoval	James				
15	12/11/2017	John	Christen				
16	12/20/2017	Gilbert	Marie				
17	2/4/2019	Breevaart	Josiah				
18	2/19/2019	Castaneda	Selene				
19	8/15/2019	Gaskell	Jeanette				
20	11/11/2019	Haynes	Angie				
21	1/27/2020	Archuleta	Colleen				
22	1/27/2020	Hammon	Shawn				
23	2/2/2020	Lehecka	Nella				
24	2/19/2020	Nelson	Douglas				
25	8/19/2021	English	Kelly				
26	10/7/2021	Goff	Audra				



David Koll, Executive Director-Human Resources

SENIORITY LIST - Cafeteria Cook Manager 1

August 22, 2022 - ANY TIED DATES ARE BROKEN BY LOTTERY

RANK	SENIORITY DATE WITHIN CLASS	LAST NAME	FIRST NAME
1	11/4/1999	Smith	Tina
2	8/23/2019	Urrutia	Jeovonna
3	1/26/2022	Matthews	Amber



David Koll, Executive Director-Human Resources

SENIORITY LIST - Campus Supervisor

August 22, 2022 - ANY TIED DATES ARE BROKEN BY LOTTERY

RANK	SENIORITY DATE WITHIN CLASS	LAST NAME	FIRST NAME				
1	10/6/1997	Rash	Judith	27	1/3/2022	Ross	Valerie
2	10/7/1999	Coogan	Matthew	28	1/28/2022	Connaughton	Anna
3	12/20/200	Apalit, Jr	V. James	29	2/14/2022	Hernandez	Fidella
4	11/17/200	O'Brien	Casey	30	4/27/2022	Dorn	Shawna
5	8/17/2004	Runnells	Marina				
6	8/15/2006	Forayter	Carol				
7	11/17/200	Givens	Herman				
8	10/4/2007	Collado	Josh				
9	1/13/2009	Nelson	Jay				
10	8/19/2013	Lamusga	Elizabeth				
11	8/18/2016	Reise	Marcy				
12	8/18/2016	Leone	Kimberly				
13	4/24/2017	LeDuc	Michael				
14	4/27/2017	Keene	Robert				
15	8/21/2017	Hassett	Debra				
16	8/21/2017	Ravetz	Ariel				
17	3/26/2018	Hutler	Thomas				
18	8/20/2018	Kingori	William				
19	8/30/2018	Tindall	Tina				
20	3/25/2019	Leclaire	Janet				
21	5/23/2019	Forayter	John				
22	8/15/2019	Leer	Wendi				
23	9/3/2019	Hunter	Rebecca				
24	9/6/2019	Gomez	Angelica				
25	8/16/2021	Ramirez	Paula				
26	10/18/202	Haddid	Nancy				



David Koll, Executive Director-Human Resources

SENIORITY LIST - Custodian

August 22, 2022 - ANY TIED DATES ARE BROKEN BY LOTTERY

RANK	SENIORITY DATE WITHIN CLASS	LAST NAME	FIRST NAME				
1	7/28/1997	Hungate	Howard	27	6/21/2021	Martin Jr	Jerry
2	2/17/2006	Johnston	Joseph	28	7/6/2021	Buitron	Benjamin
3	2/21/2006	Thao	Toua	29	10/27/2021	Aaron	Alzea
4	11/9/2006	Yang	Houa	30	10/27/2021	Pimentel	Sain
5	8/21/2012	Hammon	Keli	31	10/28/2021	Greife	Joshua
6	10/22/2012	Turner	Matthew	32	1/24/2022	Knapp	Hazel
7	5/20/2013	Hartman	Ronnie	33	1/24/2022	Delgado	Kristina
8	9/8/2014	Starkey-Holder	Karen	34	2/10/2022	Figuero de Hernandez	Hilda
9	3/9/2015	Hitson	Denise	35	2/10/2022	Hagman	Bryce
10	4/20/2015	Sands	Jeremiah	36	2/10/2022	Gardner	Randal
11	7/6/2015	Nemat-Nasser	David	37	4/8/2022	Sanders	Steven
12	7/6/2015	Stoklasa	Anthony	38	6/28/2022	Godinez	Fidelina
13	7/11/2016	Adams	Daniel	39	7/18/2022	Santoyo	Maria
14	3/6/2017	Robinson	Austin	40	8/1/2022	Chavez-Silva	Gerardo
15	8/13/2018	Perez	Jose				
16	9/24/2018	Zavala	Yolanda				
17	5/18/2020	Carroll	Katherine				
18	5/18/2020	Gonzalez	Aaron				
19	1/19/2021	Raymondo	John				
20	1/19/2021	Jones	Jason				
21	1/19/2021	Asosi	Mareko				
22	1/19/2021	Villa	Sonia				
23	1/21/2021	Lee	Lee				
24	3/15/2021	Gonzalez	Maria				
25	6/7/2021	Tourville	Tiffany				
26	6/21/2021	Cisneros	Norma				

David Koll, Executive Director-Human Resources

SENIORITY LIST - Elementary Counseling Assistant
August 22, 2022 - ANY TIED DATES ARE BROKEN BY LOTTERY

RANK	SENIORITY DATE WITHIN CLASS	LAST NAME	FIRST NAME
1	10/5/2015	Martin	Jennifer
2	8/29/2016	Eblin	Sarah
3	8/29/2016	Aicega	Dianna
4	10/29/2018	Kredo	Heather
5	4/15/2019	Fabian	Ryan
6	2/20/2020	Deen	Elizabeth
7	8/23/2021	Horgan	Erin
8	12/13/2021	Medina	Jeannine
9	8/12/2022	Partida	Maria de Jesus



David Koll, Executive Director-Human Resources

SENIORITY LIST - Health Assistant

August 22, 2022 - ANY TIED DATES ARE BROKEN BY LOTTERY

RANK	SENIORITY DATE WITHIN CLASS	LAST NAME	FIRST NAME
1	9/27/2011	Ritter	Brook
2	11/7/2011	Gillaspie	Lori
3	3/10/2014	Borges	Kristina
4	11/2/2015	Sullivan	Veronica
5	12/31/2016	Snow	Sandra
6	8/17/2017	Warthen	Trudella
7	3/6/2018	Caywood	Sarah
8	8/13/2019	Ruggle	Emily
9	3/6/2020	Quring	Nicole
10	4/1/2021	Fashing	Kari
11	8/12/2021	Fedeli	Dawn
12	8/16/2021	Dorn	Shawna
13	4/4/2022	Bilardello	Lacy
14	8/11/2022	Kettle	Stacey
15	8/11/2022	Espinoza	Delana



David Koll, Executive Director-Human Resources

SENIORITY LIST – Instructional Assistant-Bilingual
August 22, 2022 - ANY TIED DATES ARE BROKEN BY LOTTERY

RANK	SENIORITY DATE WITHIN CLASS	LAST NAME	FIRST NAME
1	4/18/2002	Buitron	Sarah
2	12/21/2004	Rodriguez-Medina	Nancy
3	8/13/2008	Wong Espinal	Marlia
4	7/1/2013	Long	Teresa
5	11/10/2014	Zavala	Maribel
6	1/20/2015	Chavez Cortes	Angelica
7	2/11/2015	Alexander	Maria
8	5/18/2015	Avalos Huerta	Mayra
9	1/5/2016	Mendoza	Alexandria
10	8/18/2016	Martinez	Irma
11	8/18/2016	Torres	Marisa
12	5/18/2017	Zavala	Brenda
13	1/9/2018	Anguiano	Lucero
14	4/30/2018	Ramirez	Martha
15	1/7/2020	Mendoza	Yadira
16	10/26/2020	Diaz	Patricia
17	8/16/2021	Ramirez Jacobo	Ana
18	9/10/2021	Vitela	Catalina
19	9/20/2021	Alonso	Gisela
20	3/29/2022	Vazquez-Gonzalez	Antonio



David Koll, Executive Director-Human Resources

SENIORITY LIST – Instructional Assistant-Computers
August 22, 2022 - ANY TIED DATES ARE BROKEN BY LOTTERY

RANK	SENIORITY DATE WITHIN CLASS	LAST NAME	FIRST NAME
1	11/26/2001	Evans	Amy
2	9/1/2016	Johnson-McPherson	Monika
3	5/3/2017	Clark	Sean
4	8/16/2018	Clark	Darren
5	8/15/2019	Ledford	Kathryn
6	9/8/2020	Edwards	Sabrina
7	11/16/2020	Boyer	Benjamin
8	8/16/2021	Picard	Jacob
9	12/13/2021	Leer	Wendi
10	2/14/2022	Lee	Cedric



David Koll, Executive Director-Human Resources

SENIORITY LIST - Information Systems Analyst
August 22, 2022 - ANY TIED DATES ARE BROKEN BY LOTTERY

RANK	SENIORITY DATE WITHIN CLASS	LAST NAME	FIRST NAME
1	5/30/2014	Cooper	Justin
2	3/6/2017	Kuo	Wen-Hsiu
3	6/1/2018	Bossetti	Patrick
4	7/11/2022	Brock, Jr	Philip



David Koll, Executive Director-Human Resources

SENIORITY LIST - Instructional Paraprofessional
August 22, 2022 - ANY TIED DATES ARE BROKEN BY LOTTERY

Chico Unified School District
1163 East 7th Street
Chico, CA 95928

Rank	Seniority Date within Class	Last	First				
1	11/2/2000	Jones	Brett	40	4/18/2006	Young	Yolanda
2	6/20/2002	Seig	April	41	4/18/2006	Fisher	Christine
3	7/1/2002	Manicci	Kelly	42	8/15/2006	Dorghalli	Aftonia
4	7/1/2002	Wescoatt	Sarah	43	8/15/2006	Vestnys	Mary
5	7/1/2002	Baker	Stacey	44	9/28/2006	Smallhouse	Hannah
6	7/1/2002	Scovel	Jeanne	45	10/31/2006	Olson	Kathryn
7	7/1/2002	Langseth	Christine	46	1/18/2007	Chmelynski	Tiffany
8	7/1/2002	Parker	Martin	47	1/22/2007	Stoner	Wendee
9	7/1/2002	Palmer	Barbara	48	4/10/2007	Bhojak	Deborah
10	7/1/2002	Matlin	Dana	49	5/8/2007	Kingori	Miriam
11	7/1/2002	Bock	Bida	50	6/19/2007	Robinson	Mitchell
12	7/1/2002	Gore-Zabala	Christine	51	3/15/2008	Wycoff	Larissa
13	8/8/2002	Sayre	Maria	52	5/27/2008	Nelson	Lindsey
14	8/8/2002	Carter	Julie	53	10/25/2008	Kelly	Mary
15	8/22/2002	Rhody	Lisa	54	1/26/2009	Ruiz	Julie
16	8/22/2002	Bodney	Teresa	55	3/23/2009	Bishop	Teresa
17	9/5/2002	Cornell	Kelly	56	7/23/2009	Ricci	Julie
18	8/19/2003	Marschall	Kim	57	3/8/2010	MacKell	Robin
19	8/19/2003	Ravetz	Angela	58	8/30/2010	Hashemi	Sarah
20	4/20/2004	Shapiro	Joanna	59	10/1/2010	Oldfield	Brian
21	8/3/2004	Payne	Kristan	60	10/18/2010	Buenrostro	Deborah
22	8/17/2004	Morrissey	Matthew	61	10/21/2010	Stewart	Sharon
23	8/30/2004	Clement	Nicole	62	10/25/2010	Schill	Angelina
24	10/29/2004	Shippen	Mary	63	4/12/2011	Ryan	Patrick
25	1/11/2005	O'Kelley	Maryann	64	8/23/2011	Alba	Cesar
26	1/13/2005	Labrado	Melissa	65	4/10/2012	Wootten	Rebekah
27	1/20/2005	Penne	Danielle	66	7/1/2012	Weber	Lisa
28	3/1/2005	Watts	Christina	67	8/20/2012	Ghiorso	Adam
29	3/7/2005	Plumer	Rugh	68	8/20/2012	Hull	Saythong
30	3/15/2005	Olson	Janet	69	10/22/2012	Clark	Elizabeth
31	4/11/2005	Scholar	Michele	70	12/11/2012	Smithson	Birgitta
32	8/16/2005	Feingold	Rod	71	2/4/2013	Ludlow	Debra
33	10/25/2005	Tracy	Jeffrey	72	4/22/2013	Woodbury	Jeanne
34	10/31/2005	Rausch-Clark	Sheryl	73	4/30/2013	Ukei	Hiroko
35	11/5/2005	English	Tammie	74	5/6/2013	Hansen	Tracy
36	1/17/2006	Allen	Phuong	75	9/3/2013	Miller	Suzanne
37	1/19/2006	Greif	Deann	76	9/18/2013	Ravetz	Ariel
38	2/28/2006	Joliff	Crystal	77	10/7/2013	Williams	Janice
39	3/13/2006	Reise	Marcy	78	10/8/2013	Owen	Mary
				79	10/21/2013	Rikkelman	Jessica
				80	11/4/2013	Willman	Richard
				81	11/5/2013	Cowan	Rebecca
				82	12/3/2013	Kavanagh	Colleen
				83	2/19/2014	Nelson	Jay

David Koll, Executive Director-Human Resources

84	2/28/2014	Rice-Capucion	Yvette	132	1/23/2017	Fashing	Kari
85	3/13/2014	Meier	Wendy	133	3/6/2017	Boyer	Pamela
86	8/18/2014	Jackson	Rebecca	134	3/6/2017	Lawrence	Malika
87	8/18/2014	Corcoran	Carla	135	3/20/2017	Ensign	Melonie
88	8/18/2014	Main	Kimberly	136	3/20/2017	Hurd	Amanda
89	8/18/2014	Blee	Ellen	137	5/18/2017	Boyd	Donna
90	8/18/2014	Frank	Eric	138	8/21/2017	Graubart	Tracy
91	10/15/2014	Nielsen	Terra	139	8/21/2017	Peterson Pierce	Hannah
92	10/24/2014	LeDuc	Michael	140	8/21/2017	West	Jeffrey
93	11/3/2014	Grebmeier	Wendy	141	9/15/2017	Alvistur	Marisa
94	1/5/2015	Duty	Harrison	142	10/2/2017	Meza	Maja
95	1/5/2015	Farwell	Austin	143	10/2/2017	Lyons	Sharon
96	1/5/2015	Smith	Kristen	144	12/6/2017	Bernson	Michelle
97	1/5/2015	Lucio	Patricia	145	12/6/2017	Auer	Britni
98	2/2/2015	Johnson	Sonja	146	1/9/2018	Taylor	Michelle
99	2/19/2015	Smallhouse	Caius	147	3/26/2018	Wahl	Sheila
100	3/24/2015	Uribe	Brooke	148	3/26/2018	Batman	Gerilynn
101	3/31/2015	Jack	Diana	149	3/26/2018	Molay	Blair
102	8/17/2015	Graves	Patrice	150	4/23/2018	Gordon-Cassidy	Ruth
103	8/17/2015	Connaughton	Anna	151	5/8/2018	Watts	Kari
104	8/18/2015	Gibson	Sarah	152	5/15/2018	Stewart	Lauren
105	9/8/2015	Stratton	Marin	153	8/22/2018	Bettencourt	Meagan
106	10/5/2015	Delgadillo	Miguel	154	9/4/2018	Jordan	Laura
107	10/5/2015	Carrillo	Saleena	155	10/25/2018	Richardson Alvarez	Beverly
108	1/4/2016	Mecham	Christy	156	10/29/2018	Allinger	Lindsay
109	1/4/2016	Lessenger	Ova	157	11/5/2018	Ford	Shera
110	1/4/2016	Mueller	Melissa	158	11/5/2018	Rigby	Jamie
111	1/5/2016	Amaro	Patricia	159	1/8/2019	Emmons	Karen
112	1/5/2016	Howard	Jennifer	160	1/8/2019	Deome	Gale
113	1/19/2016	Pittenger	Kara	161	1/8/2019	Contestable	Paija
114	1/26/2016	Ward	Kristin	162	1/8/2019	Jones	Kyle
115	2/29/2016	Waslewski	Abigail	163	1/8/2019	Vislosky	Matthew
116	2/29/2016	Story	Glenn	164	3/25/2019	Varicelli	Anthony
117	5/18/2016	Gonsalves	Maria	165	3/25/2019	McGaugh-Wilkins	Allison
118	8/18/2016	Story	Teresa	166	3/25/2019	Dessert	Brittany
119	8/18/2016	Mino	Mary	167	8/15/2019	Nash	Sheri
120	8/18/2016	Cobery	Audrey	168	8/15/2019	Simpkins	Abbe
121	8/18/2016	Pisani	Debra	169	8/15/2019	Smith	Erin
122	8/18/2016	Brewer	Lisa	170	8/15/2019	Vlach	Monika
123	8/31/2016	Avalos Huerta	Mayra	171	8/15/2019	Aceves Zepeda	Alma
124	9/1/2016	Morton	Denise	172	8/15/2019	Howard	Beth
125	9/6/2016	Alexander Graf	Kimberly	173	8/15/2019	Peterson	Alexandra
126	9/6/2016	Langston	Dennel	174	8/15/2019	Huber	Stefanie
127	9/15/2016	Cummings	John	175	10/9/2019	Lattin	Jenny
128	10/6/2016	Gess	Wade	176	10/9/2019	Arends	Yuki
129	12/19/2016	France	Brandy	177	10/14/2019	Schaefer	Jamie
130	12/21/2016	Bellante	Lynne	178	10/28/2019	Diaz	Saul
131	1/9/2017	Miller	Stephanie	179	10/29/2019	Rodriguez	Jennifer

Instructional Paraprofessional, 8/22/2022

David Koll, Executive Director-Human Resources

180	11/12/2019	King	Kevin	228	1/3/2022	Van Laan	Sandra
181	12/2/2019	Brewster	Amy	229	1/3/2022	Morris	Trinity
182	2/28/2020	Masuda	Arielle	230	1/3/2022	Barry	Keelin
183	3/2/2020	Williams	Phylis	231	1/3/2022	Ochoa	Amber
184	3/9/2020	Baker	Kelly	232	1/24/2022	Silveira	Ashley
185	3/9/2020	Cockcroft	Jennifer	233	1/26/2022	Greenwood	Quinn
186	3/9/2020	Moua	Benjamin	234	1/31/2022	Barrett	Carole
187	3/9/2020	Gomez	Angelica	235	2/10/2022	Alexander	Catherine
188	3/23/2020	Dugan	Jacqueline	236	2/11/2022	Hildebrandt	Darlene
189	3/23/2020	McKeon	Kelly	237	2/15/2022	Gutierrez	Sabrina
190	3/23/2020	O'Kelley	Danielle	238	2/24/2022	Thorne	Lacy
191	3/23/2020	Cortez	Savanna	239	2/28/2022	Granados	Crystal
192	3/23/2020	Perez	Jackeline	240	3/3/2022	Finley	Kassandra
193	3/23/2020	Watkins	Tammie	241	3/21/2022	Davis	Kelley
194	3/23/2020	Pastor	Kristi	242	3/22/2022	Phizackerly	Lisa
195	8/17/2020	Kamph	Brent	243	3/28/2022	Knapp	Matthew
196	10/12/2020	Reinemer	Mary	244	3/28/2022	Eccles	Calvin
197	10/12/2020	Sackrider	Tamra	245	4/13/2022	Bechtold	Terra
198	10/12/2020	Caraway	Crystal	246	4/19/2022	Anrig	Douglas
199	1/11/2021	Mendoza	Rebecca	247	5/2/2022	Bless	Andreas
200	1/27/2021	Lundquist-Matz	Stacey	248	5/16/2022	Kerr	Rebekah
201	4/6/2021	Bryant	Megan	249	8/15/2022	Smallhouse	Marcus
202	4/6/2021	Nielsen	Abigail	250	8/15/2022	Naranjo-Peacock	Angela
203	4/12/2021	Campos	Tara	251	8/15/2022	Leaf	Karen
204	4/12/2021	Martin	Desiree	252	8/15/2022	Cox	Nicole
205	4/15/2021	Casey	Bryan	253	8/15/2022	Rubio Lemus	Gabriela
206	4/19/2021	Alonzo-Perez	Maria	254	8/15/2022	Richardson	Nicholas
207	8/16/2021	Silva	Amanda	255	8/15/2022	Pendergraft	Elisa
208	8/16/2021	Norris	Suzanne	256	8/15/2022	Silva	Josefina
209	8/16/2021	Carnegie	Nichol	257	8/15/2022	Ingersoll	Trinity
210	8/16/2021	Burson	Adam	258	8/15/2022	Daneau	Kristy
211	8/30/2021	Murphy	Julia	259	8/15/2022	Ranstead-Ramsey	Abbey
212	9/7/2021	Fisher	Diane	260	8/15/2022	Fowler	Rebecca
213	9/16/2021	Nunez	Annmarie	261	8/15/2022	Hammond	Joel
214	9/24/2021	Silva	Charles	262	8/15/2022	Fredrickson	Tiffany
215	10/4/2021	Frazier	Sherrie	263	8/16/2022	Burke	Naomi
216	10/14/2021	Estrada	Marcus				
217	10/22/2021	Hildebrand	Montana				
218	10/25/2021	Herrick	Debi				
219	12/7/2021	Luther	Diana				
220	1/3/2022	Hunt	Catherine				
221	1/3/2022	Davis	Jordan				
222	1/3/2022	Rogoff	Julia				
223	1/3/2022	Fox	April				
224	1/3/2022	Villa	Lourdes				
225	1/3/2022	Wilcox	Bradley				
226	1/3/2022	Ventura	Nichole				
227	1/3/2022	Campos	Liliana				

Instructional Paraprofessional, 8/22/2022



David Koll, Executive Director-Human Resources

SENIORITY LIST - Intensive Behavior Interventionist
August 22, 2022 - ANY TIED DATES ARE BROKEN BY LOTTERY

RANK	SENIORITY DATE WITHIN CLASS	LAST NAME	FIRST NAME
1	8/23/2021	Hall	Jessica
2	10/13/2021	Smith	Samantha
3	10/13/2021	Spittle	Michael
4	10/13/2021	Lee	Jong Woo
5	1/14/2022	Kemper	Nancy
6	1/18/2022	Starkey	Jennifer
7	4/29/2022	Willman	Richard
8	5/5/2022	Vojnovic	Elizabeth
9	7/6/2022	Senoglu	Grace
10	8/15/2022	Rogoff	Alexandria
11	8/15/2022	Gonzalez	Anthony
12	8/15/2022	Fields	Elijah



David Koll, Executive Director-Human Resources

SENIORITY LIST - Maintenance Worker

August 22, 2022 - ANY TIED DATES ARE BROKEN BY LOTTERY

RANK	SENIORITY DATE WITHIN CLASS	LAST NAME	FIRST NAME
1	4/2/2007	Hunt	Daniel
2	9/24/2010	Hoyt	Jerry
3	5/1/2019	Lourence	William
4	7/10/2019	Paddock	Scott
5	12/21/2021	Puente	Juan
6	12/21/2021	Below	Dennis
7	7/1/2022	Campos	Marcos
8	7/26/2022	Roundtree	Jason



David Koll, Executive Director-Human Resources

SENIORITY LIST - Network Analyst

August 22, 2022 - ANY TIED DATES ARE BROKEN BY LOTTERY

RANK	SENIORITY DATE WITHIN CLASS	LAST NAME	FIRST NAME
1	2/7/2002	Tilton	Michael
2	12/21/2016	Costello	Sean
3	5/16/2022	Van Roekel	Zachary



David Koll, Executive Director-Human Resources

SENIORITY LIST - Office Assistant

August 22, 2022 - ANY TIED DATES ARE BROKEN BY LOTTERY

RANK	SENIORITY DATE WITHIN CLASS	LAST NAME	FIRST NAME
1	9/18/2008	Fuston	Jessica
2	9/22/2008	Billingsley	Lisa
3	8/17/2017	Serl	Kelley
4	5/7/2021	Saucedo	Maritsa
5	5/16/2022	Sullivan	Veronica
6	5/16/2022	Rappa	Lynn
7	8/1/2022	Gassaway	Karin



David Koll, Executive Director-Human Resources

SENIORITY LIST - School Bus Driver Type 1

August 22, 2022 - ANY TIED DATES ARE BROKEN BY LOTTERY

RANK	SENIORITY DATE WITHIN CLASS	LAST NAME	FIRST NAME
1	11/3/1994	Budgett	Cheryl
2	11/13/2014	Leone	Kimberly
3	3/12/2018	Hunter	Rebecca
4	1/8/2019	Taylor	Rex
5	10/4/2021	Vallerga	Debra
6	8/12/2022	Sagastume	Violeta



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SENIORITY LIST - School Bus Driver Type 2
August 22, 2022 - ANY TIED DATES ARE BROKEN BY LOTTERY

RANK	SENIORITY DATE WITHIN CLASS	LAST NAME	FIRST NAME
1	8/21/1998	Cox	Susan
2	1/27/2005	Day	Doris
3	8/11/2009	Mendoza	Mark
4	12/11/2013	Robinson	Elizabeth
5	3/13/2014	Hoyt	Cheryl
6	4/10/2015	Potoski	Dinah
7	12/15/2016	Wood	Rose
8	5/8/2017	Keene	Robert
9	4/30/2018	Stump	Norman
10	9/16/2019	Sabral	Tiffany
11	11/8/2021	Gildberg	Nancy
12	11/8/2021	Richardson	Rachel



David Koll, Executive Director-Human Resources

SENIORITY LIST - School Office Manager

August 22, 2022 - ANY TIED DATES ARE BROKEN BY LOTTERY

RANK	SENIORITY DATE WITHIN CLASS	LAST NAME	FIRST NAME
1	8/24/2000	Mallory	Charlotte
2	7/1/2002	Strandberg	Hildi
3	7/24/2009	McKeon	Denise
4	8/4/2011	Billingsley	Wendy
5	7/31/2013	Fields	Jennifer
6	5/12/2014	Hess	Lesley
7	7/30/2014	Henri	Susan
8	2/22/2016	Barth-Duch	Terry
9	7/31/2017	Boyd	Jennifer
10	4/9/2018	Bales	Tennille
11	4/18/2018	Steadman	Sonya
12	10/1/2018	Aiello	Michael
13	10/30/2019	Schwartz	Karen
14	10/12/2020	Gampel	Lisa
15	6/8/2021	Stewart	Kristi
16	1/18/2022	Bolduc	Stephanie
17	1/27/2022	Redkey	Malia
18	2/22/2022	Aiken	Holly
19	7/1/2022	Miley	Jessica



David Koll, Executive Director-Human Resources

SENIORITY LIST - Senior Account Clerk
August 22, 2022 - ANY TIED DATES ARE BROKEN BY LOTTERY

RANK	SENIORITY DATE WITHIN CLASS	LAST NAME	FIRST NAME
1	5/31/2022	Myers	Kayla



David Koll, Executive Director-Human Resources

SENIORITY LIST - Senior Custodian

August 22, 2022 - ANY TIED DATES ARE BROKEN BY LOTTERY

RANK	SENIORITY DATE WITHIN CLASS	LAST NAME	FIRST NAME
1	7/1/1996	Ward	Tim
2	7/28/1997	Jackson	Leroy
3	9/8/2003	Farrell	LaRhonda
4	9/8/2003	Robinson	Brian
5	9/8/2004	Carroll	David
6	10/21/2009	Belcher	Brenda
7	3/18/2010	Bingham	Tuolumne
8	10/7/2013	Griffis	Matthew
9	6/3/2014	Gonzales	Julian
10	5/18/2015	Hudson	Nathan
11	2/14/2017	Hostick	Mary
12	10/23/2017	Serl	Blake
13	3/16/2020	Bratt	Steven
14	10/13/2020	Daggett	Brian
15	11/4/2020	Wilmoth	Daniel
16	3/15/2021	Velasquez	Raymond
17	5/25/2021	Thomas	Jeff
18	10/5/2021	Decker	Tamala
19	6/15/2022	Barron	Ricardo
20	7/21/2022	Gutierrez	Neithn



David Koll, Executive Director-Human Resources

SENIORITY LIST - Targeted Case Manager-Bilingual (Spanish/English)
August 22, 2022 - ANY TIED DATES ARE BROKEN BY LOTTERY

RANK	SENIORITY DATE WITHIN CLASS	LAST NAME	FIRST NAME
1	1/7/2009	Morales	Marisol
2	10/12/200	Rodriguez-Medina	Nancy
3	8/18/2016	Baldivid	Miriam
4	8/18/2016	Mane	Zugey
5	8/17/2020	Vega	Monica
6	10/14/202	Murguia	Monica
7	10/19/202	Ramos	Mariela
8	12/7/2020	Rodriguez	Maite
9	9/22/2021	Vasquez	Vanessa



David Koll, Executive Director-Human Resources

SENIORITY LIST - Transportation Special Education Aide
August 22, 2022 - ANY TIED DATES ARE BROKEN BY LOTTERY

RANK	SENIORITY DATE WITHIN CLASS	LAST NAME	FIRST NAME
1	11/19/2003	Runnells	Marina
2	10/14/2005	O'Kelley	Maryann
3	3/8/2010	Liggett	Bridgette
4	3/2/2012	Baker	Stacey
5	1/19/2018	Sandoval	James
6	11/1/2019	Story	Glenn



David Koll, Executive Director-Human Resources



Personnel Commission

Fifty-Third Annual Report

2021-2022

The Merit System

Very simply, the merit system is a method of personnel management which is designed to promote the efficiency and economy of the workforce and the good of the public by providing for the selection and retention of employees, promotional opportunities, in-service training, and other related matters, on the basis of merit, fitness and the principle of *"like pay for like work."*

► Who Started It?

The merit (civil service) system is not a new system.

Early in the 1800s, the "spoils system" of patronage was well established as a method of filling government jobs. It took the tragedy of the shooting of President John Garfield by a disgruntled office worker in 1881 to focus enough attention on the practice to spark legislative reform.

Two years later, the Congress passed the Civil Service Act of 1882 (the Pendleton Act) which set up the first civil service system for federal employees to guard against patronage appointments. In the following years, state and local civil service systems flourished, but it was not until 1936 that the first merit system law for school districts was established.

It was California that became the leader in the national movement to implement the merit system in school districts when, as a result of a disgraceful patronage system in the Los Angeles Unified School District, more than 700 employees were fired on the day after a school board election in order to make room for hiring political "spoils men" for their positions. The fired employees had no appeal rights.

► Who Needs it?

With the advent of collective bargaining in the public education field, functions performed by Personnel Commissions took on added significance. The necessity for objective information, classification decisions, appeals unaltered by Board and management pressures, protection of the rights of unrepresented employees and an independent body to hear employee appeals in an impartial manner, are all

vital to the efficient and economic operations of a school district and to the benefit of the public and employees.

► Who Uses it?

There are nearly 100 merit system school districts in California that employ almost 70 percent of the total classified school employees in the state.

A merit system may be voted into a district by a vote of the classified employees following the submission of a petition requesting an election. It takes a simple majority affirmative vote and the merit system becomes effective; then begins the process of appointing a three-member Personnel Commission and the appointment of a Director of Classified Personnel. This starts the transition into developing and putting into effect the system of personnel management based on the concept of merit and fitness

► Who Administers it?

The Personnel Commission is the mainstay of the merit system. It is an independent body composed of three persons appointed for three-year staggered terms.

Personnel Commissioners are laypersons who must be known adherents of the merit principle. The Personnel Commission is responsible for maintaining a merit system for classified employees of the school district and for fostering the advancement of a career service for such employees. To execute these responsibilities, the State Education Code provides that the Personnel Commissioners shall classify positions; hear appeals of disciplinary and dismissal matters, and protests involving examinations, selection and appointment procedures; and prescribe rules related to a variety of personnel practices.

Authority for Personnel Commission functions is provided in Sections 45220 through 45320 of the State Education Code.

► What Are the "Merit" Principles?

The Merit System encompasses these basic principles and concepts:

- Hiring and promoting employees on the basis of ability, with open competition in initial employment.
- Providing for compensation.
- Retaining employees on the basis of performance. Correcting inadequate performance and separating those who inadequate performance cannot be corrected.
- Training employees as needed for high quality performance.
- Assuring fair treatment of all applicants and employees in all aspects of personnel administration without regard race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or veteran or military status of any person and with proper regard for their privacy and Constitutional rights as citizens.**
- Protecting employees against political coercion and prohibiting use of official positions to affect an election or nomination for office.

► What Are the Responsibilities of Personnel Commissioners?

Commissioners have threefold responsibility:

- The Personnel Commission ensures that classified employees receive fair and equitable treatment.
- Personnel Commissions represent the public's interest by providing a personnel system dedicated to the hiring and retaining of the best qualified employees.
- Personnel Commissions work in cooperation with the governing board and administrators in the quest for competent employees and good personnel administration.

**Government Code §12940

PERSONNEL COMMISSION MEMBERS

July 1, 2021 – June 30, 2022

Gloria Bevers Appointee of the Chico Unified School District Board of Education

Position(s): Chairperson
Term: 3-year appointment
Appointed: December 1, 2002 (one-year term)
Reappointed: December 1, 2006, 12:01 pm
Term Expires: December 1, 2009, 12:00 noon
Reappointed: December 1, 2009, 12:01 pm
Term Expires: December 1, 2012, 12:00 noon
Reappointed: December 1, 2012, 12:01 pm
Term Expires: December 1, 2015, 12:00 noon
Reappointed: December 1, 2015, 12:01 pm
Term Expires: December 1, 2018, 12:00 noon
Reappointed: December 1, 2018, 12:01 pm
Term Expires: December 1, 2021, 12:00 noon
Reappointed: December 1, 2021, 12:01 pm
Term Expires: December 1, 2024, 12:00 noon

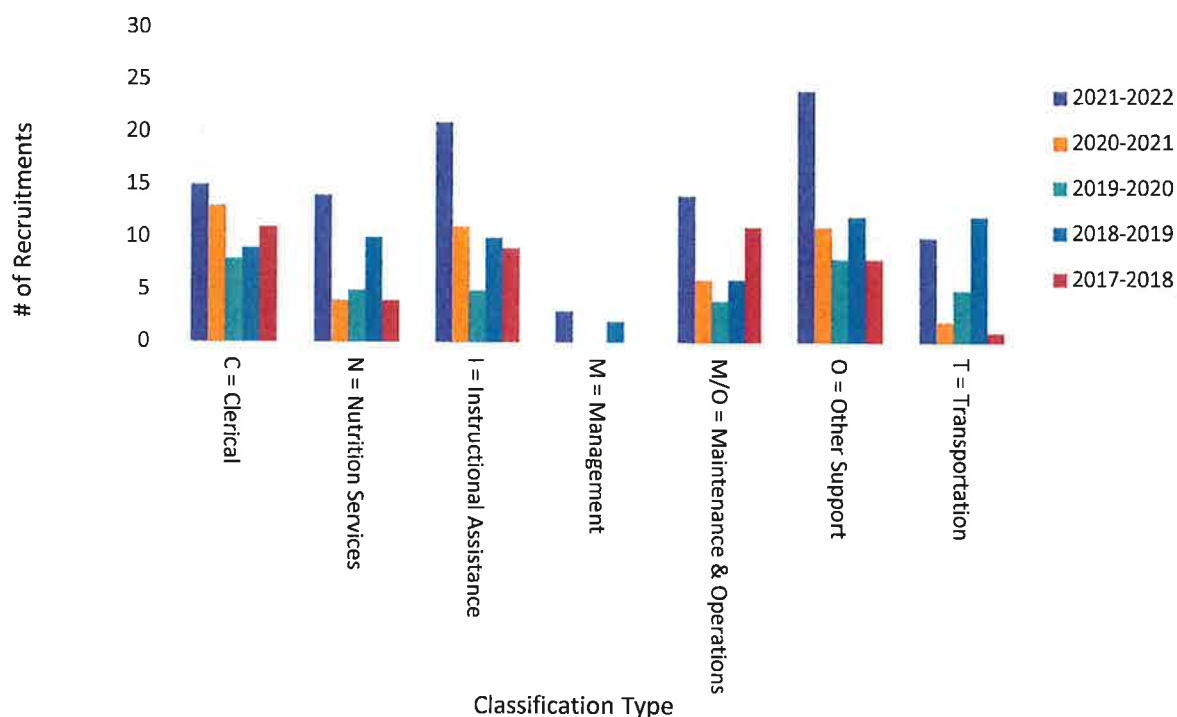
Beverly Patrick Appointee of the Classified School Employees Association of the Chico Unified School District

Position(s): Vice Chairperson
Term: 3-year appointment
Appointed: January 22, 2018, 12:01 pm
Term Expires: December 1, 2020, 12:00 noon
Appointed: December 1, 2020, 12:01 pm
Term Expires: December 1, 2023, 12:00 noon

Scott Jones Appointee of the Personnel Commissioners

Position(s): Member
Term: 3-year appointment
Appointed: December 1, 2013, 12:01 pm
Term Expires: December 1, 2016, 12:00 noon
Reappointed: December 1, 2016, 12:01 pm
Term Expires: December 1, 2019, 12:00 noon
Reappointed: December 1, 2019, 12:01 pm
Term Expires: December 1, 2022, 12:00 noon

Summary of Recruitments by Classification Type



	2021-22	2020-21	2019-20	2018-19	2017-18
Examinations Announced:					
Announcements (Recruitments)	98	46	35	61	45
Applications Received	1100	694	747	1313	1091
Applications Approved	958	646	678	1208	1073
Examinations Conducted:					
Job Related Written Test	26	18	16	28	28
Performance/Technical Test	9	5	3	16	13
Competency Test (Instructional Positions)	12	8	5	5	9
Oral Exam	80	45	28	59	45
Total Exams Given (Test Takers)	680	593	654	1144	1215
Candidates Eligible	557	332	345	547	558
% of Eligibles to Applicants	58.14	51.39	50.88	45.28	52.00

	2021-22	2020-21	2019-20	2018-19	2017-18
Position Request Forms Processed					
	505	296	354	375	402
Notices					
Lateral Transfer Opportunity	74	51	60	96	159
Limited Term Opportunity	21	3	22	27	46
Provisional Opportunity	0	1	0	0	0

	2021-22	2020-21	2019-20	2018-19	2017-18
# of Employees					
Exempt	n/a	n/a	n/a	37	28
Restricted	56	45	77	28	27
Bargaining Unit	711	691	699	673	680
Confidential	6	8	6	7	8
Classified Management	19	19	18	17	15
Total	792	764	800	762	758
Substitutes	268	296	361	360	322
Combined Total	1,060	1,059	1,161	1,122	1,080
FTE by Employee Type					
Exempt	n/a	n/a	n/a	20.7	20.2
Restricted	41.9	38.4	38.1	14.2	14.3
Bargaining Unit	633.0	600.9	589.6	587.8	582.6
Confidential	7.0	7.0	7.0	7.0	8.0
Management	18.0	18.0	19.0	20.0	16.0

Reclassification & Reallocation Studies	2021-22	2020-21	2019-20	2018-19	2017-18
Total	2	9	4	4	0

2021-22: Office Assistant and Registrar

2020-21: Business Services Assistant, Certificated HR Assistant, Classified HR Assistant, Computer Technician-Training Specialist, Educational Services Assistant, Human Resources Coordinator, Instructional Paraprofessional, Security Systems-Locksmith, and Sr Account Clerk

2019-20: Administrative Specialist, IPS-Visually Impaired, Sr Library Clerk, Director-Information Technology

2018-19: M&O Coordinator, Transportation Driver Trainer Instructor, Network Analyst, Director-Nutrition Services

2017-18: None, pending the development of a list of Comparable Districts by Chico Unified School District and CSEA, Chapter #110

	2021-22	2020-21	2019-20	2018-19	2017-18
Board Actions					
<i>Appointments:</i>					
Open	248	212	201	227	199
Restricted	78	15	59	18	21
Limited Term	58	55	43	68	35
Provisional/Interim	1	1	0	0	0
Promotional	44	10	22	17	22
Reclassification/Reallocation	14	252	13	6	0
Reinstatement/Reemployment	1	2	5	4	5
Voluntary Demotion	0	0	1	1	2
Leaves of Absence (unpaid)	63	58	81	81	56
Total	507	605	421	422	340
<i>Terminations:</i>					
Placed on Re-employment List*	7	1	6	3	3
Resignations	69	66	82	83	59
Limited Term	32	58	31	9	3
Parent Restricted/School Aide*	16	22	29	9	3
Parent Restricted (Released)	1	7	7	6	0
Retirement	39	36	37	35	19
Death	0	0	1	1	2
Dismissals/Released during Probation*	9	4	8	5	8
Total	173	194	201	151	97
Total Turn-Over Ratio	25.38%	28.01%	26.50%	26.25%	18.87%
Voluntary Turn-Over Ratio	10.86%	12.57%	15.13%	14.30%	9.50%

Non-Board Actions

Exempt/Substitute Appointments:

School Aide-Exempt	n/a	n/a	n/a	9	9
Pupil Helper-Exempt	13	2	26	3	7
Substitute	97	29	168	144	167

Exempt/Substitute Resignations:

School Aide/Pupil Helper	28	19	10	17	10
Substitutes	38	40	31	42	34

Exempt/Substitute Dismissals:

School Aide-Exempt	n/a	n/a	n/a	0	0
Pupil Helper-Exempt (Released)	0	1	1	32	36
Substitutes	118	75	175	41	99

*School Aide for fiscal year 2021/22 are counted towards Restricted

*School Aide for fiscal year 2020/21 are counted towards Restricted

*School Aide for fiscal year 2019/20 are counted towards Restricted

*Amend title from Layoff to Re-Employment List to Placed on Re-Employment List (2021-22)

*Amend title from Dismissals to Dismissals/Released during Probation (2021-22)